

Engineer's Council Board meeting
May 12, 2026

In person: Stephen Guine (President), Jackie Zev (Secretary), Ken Davis, Chyrl Yeats, Rudy Montalvo,
Online: Sonja Domazet Noelle Saccoccio (Vice President), Tom Tarn, Connor Davainis, Pierce Trinephi,
Michael Yao

Meeting started 7:12 pm

Action items from the past Board meeting were not discussed. People who have action items are requested to send Jackie a list of completed items.

Action items from the April 2024 Board meeting

Sonja to follow up with Florida WRT charitable giving

Action items from the April 2025 Board meeting

Stephen to start a scholarship awardee CRM database

Action items from the May 2025 Board meeting

Sonja to tell Chris that he should submit a letter from a society of which he is a member

Action items from the August 2025 Board meeting

Noelle to propose a bylaws change to say that we should analyze our finances every year

Stephen to make it possible for people to pay for and upload an ad using a website

Action items from the October meeting

Marek to connect Paypal to the Bank account –

Marek to transfer funds from Paypal to Bank account

Noelle to create Bylaws wording authorizing Student representatives

Action items from the November meeting

Stephen to draft a letter explaining that in addition to the check, EC scholarships represent an opportunity – first draft done

Stephen to add ability to sign up for ads to the webpage

Stephen to add tiers of sponsorships to the webpage

Action items from the February meeting

Noelle to propose a bylaws change vis-à-vis student members that graduate

Action items from the March 2026 Board meeting

Action: Marek to correct treasurer's report as discussed

~~Action: Jackie to submit receipts~~

Action: Sonja to submit receipts

Action: Sonja to send Stephen the Mailchimp login

Action: Stephen to send out the Vision and Plan

Action items from the April 2026 Board meeting

Action: Marek to split Programs x 400/360 into the two payments

~~Action: Marek to send the Tech-Trek donation~~

Action: Marek to add line item for Tech Trek to the 2nd section on the right on page 2
Action: Marek to add line item for the CSUN scholarship to the 2nd section on the right on page 2
Action: Marek to invoice ASQ for \$1000
Action: Marek to send Eli contact info for SFV IEEE chair
Action: Sonja to send a letter to USC explaining their financial responsibilities
Action: Sonja to tell the person who wants a copy of the team award that the cost is \$200
Action: Stephen to reserve room for next year's afterparty

Minutes – accepted as written

Treasurer's report: None received; Marek not present;

Charitable Giving:

High school scholarships

Rudy sent an update about a week ago;
We have scholarships at 26 schools (budgeted for 25)
Have already delivered 5 packets (3 by mail, 2 in person)
Stephen provided cashier's checks for these since Marek was out of the country
Connor provided a letter to encourage student involvement with the Engineers' Council
Letter is being included in the packets
The certificates that Stephen generated are really nice
Starting to present awards – but we won't be able to cover all 26 schools in person
Discussion on the challenges of presenting 26 scholarships in person
Too many schools for the board to cover
Some schools won't let us present at their awards night
All four Torrance schools are the same night
Decided to mail packages to West Torrance and Torrance High,
and present in person at North and South Torrance
The scholarship recipients are about 2/3 female

Tech Trek

The California Tech Trek program lost its chief financial officer in a tragic car accident
The San Fernando Valley branch is sending 5 girls this year (usually sends 4)

CSUN Scholarship Reception

Sonya and Jackie attended and presented the scholarship to our recipient
Sonja invited him to attend a board meeting; he wants to come next month (after finals done)

Next gen

Presented their fundraising ideas in a Powerpoint

Mystery Box

Guests pay a flat fee to receive a mystery box with prizes
Prize ideas: wine bottles, gift cards, goodie bags.
The highlight reward being a free ticket to next year's banquet

Paper Airplane Competition

Participants pay a flat fee to enter.

Could have two categories: aesthetics and performance

Suggestion made that they submit their airplane a week before the banquet

we then give the results of the competition at the banquet

Raffle

If we do a raffle, we need to adhere to the Raffle reporting requirements

Also thinking about how to incorporate a trivia element

Goals:

Generate excitement between speakers – keep people interested in staying to the end

Raise money

Recruit sponsors

President's Annual report

Stephen presented the sequence that led to our need to update our governance (see slide below)

Presented the high-level changes that are being incorporated into the proposed revised bylaws

Discussion on whether company reps who are not technical society reps could be voting members

Maybe after a certain number of years as a participating member

Discussion on how often technical society reps should have to resubmit their letters

Discussion on whether quorum should be a percentage or a flat number (currently, quorum is 5)

Goal is to incorporate all the feedback from the committee next week

Stephen outlined the sequence of technology changes that are planned

Action: Jackie to determine if we ever filed a DBA to be called "The Engineers' Council"

Banquet

Discussion on what we will be charging next year

Sonja would like to increase price to \$300/seat with a discount for a full table

Sonja also suggested that we have tiers

She plans to present a cost analysis at the June meeting

Discussion on using scholarships as a recruiting tool for smaller companies

Discussion on Sponsorships

Everyone should send their ideas for what can be sponsored to Stephen

Suggested that we go to conventions with recruiting events to recruit companies to sponsor

Action: Jackie to look into what local conventions with recruiting events we could attend

Discussion on recruiting companies in fields like microbiology and environmental sciences

Currently our focus is essentially entirely aerospace engineering

Engineering Project of the Year

Suggested that Voyager be the Engineering Project of the Year in 2028

Sept of 2027 is 50th anniversary of launch

Interest in nominating Artemis for project of the year in 2027

Discussion on the challenges in getting NASA representation due to travel restrictions

Tom offered to help connect with a NASA fellow

Jackie found the Recchia photo

Action: Ken to frame Recchia photo and get it to Scott Munroe

Correspondence –

Website / Facebook / email – on hold pending governance revision

Good and Welfare:

Stephen bought a house in Sacramento; having an open house Sunday

Connor D. accepted a new role on the modeling and simulation team

Will be working with Reza Ahmadi on MATLAB and Simulink modeling for Sentinel inertials.

Stephen's brother passed the state bar and will be sworn in tomorrow

Stephen's daughter is starting a masters in arts management at Northeastern in August

Zoe has her K-5 graduation on Saturday

Michael got promoted to Director of Engineering for Systems across several business units

Marek recently returned from an overseas trip

New Business - none

Meeting adjourned at 9:10 pm

Next meeting: June 9, 2026

Strategic Action Sequence (2026-2027)

