

Engineer's Council Board meeting

June 9, 2026

In person: Jackie Zev (Secretary), Marek Barylak (Treasurer), Ken Davis, Sonja Domazet, Michael Yao, Chyrl Yeats, Rudy Montalvo, Steve Ortiz

Online: Stephen Guine (President), Noelle Saccoccio (Vice President), Tom Tarn, Connor Reyes

Meeting started 7:19 pm

Action items from past Board meetings

Action items from the April 2024 Board meeting

Sonja to follow up with Florida WRT charitable giving

Action items from the April 2025 Board meeting

~~Stephen to start a scholarship awardee CRM database~~ – started; have the last 3-4 years in it – need to figure out how to use it effectively

Action items from the May 2025 Board meeting

Sonja to tell Chris that he should submit a letter from a society of which he is a member

Action items from the August 2025 Board meeting

Noelle to propose a bylaws change to say that we should analyze our finances every year

Stephen to take this on

Stephen to make it possible for people to pay for and upload an ad using our website – will not happen for a while

Action items from the October 2025 meeting

~~Marek to connect Paypal to the Bank account~~

~~Marek to transfer funds from Paypal to Bank account~~

Not all the money transferred

Noelle to create Bylaws wording authorizing Student representatives

Stephen to take this on

Action items from the November 2025 meeting

Stephen to draft a letter explaining that in addition to the check, EC scholarships represent an opportunity – first draft done

A letter went with the checks from Connor, but we want to do a follow on

Stephen to add ability to sign up for ads to the webpage

Will happen with next website update

Stephen to add tiers of sponsorships to the webpage

Action items from the February 2026 meeting

Noelle to propose a bylaws change vis-à-vis student members that graduate

Stephen to take this on

Action items from the March 2026 Board meeting

~~Action: Marek to correct treasurer's report as discussed~~

Action: Sonja to submit receipts

Action: Sonja to send Stephen the Mailchimp login

Action: Stephen to send out the Vision and Plan

Action items from the April 2026 Board meeting

~~Marek to split Programs x 400/360 into the two payments~~

~~Marek to add line item for Tech Trek to the 2nd section on the right on page 2~~

~~Marek to add line item for the CSUN scholarship to the 2nd section on the right on page 2~~

~~Marek to invoice ASQ for \$1000~~

~~Marek to send Eli contact info for SFV IEEE chair~~

Sonja to send a letter to USC explaining their financial responsibilities

Sonja to tell the person who wants a copy of the team award that the cost is \$200

~~Stephen to reserve room for next year's after party~~

Action items from the May 2026 Board meeting

~~Jackie to determine if we ever filed a DBA to be called "The Engineers' Council"~~

Jackie could not find any evidence that we have filled a DBA

Action: Marek to file a DBA for The Engineers Council

Jackie to look into what local conventions with recruiting events we could attend

Ken to frame Recchia photo and get it to Scott Munroe

Minutes – accepted as corrected

Introductions:

Steve Ortiz introduced himself

He is working on his Master's degree at CSUN – he has finished his first year

He received the 2026 Engineers' Council CSUN scholarship

Charitable Giving

Scholarships

Rude sent an update earlier today

26 schools – all have been presented to students

Rudy has pictures for website

12 scholars have cashed checks

Rudy corrected the gender ratio reported last month; actually was 15 female; 11 male recipients

Lessons learned

Need to generate checks at the April meeting

Discussion on making Jackie a signer on the account

Cost is \$11.50/package to mail each package

Ran over budget \$300 because we only budgeted for 25 schools and we had 26

Thanks to Jackie, Michael, and Connor R. for reviewing applications

Action: Marek to tell Rudy how many checks have been cashed

Tom suggested that presenters be given the recipient's application

Then presenter can comment on the student's accomplishments

Michael suggested that we invest in a nicer certificate

This year's certificate was nicer than in the past
Rudy got a lot of positive comments about Connor's letter that was included in the packet
Discussion on the amount of the scholarship and the number of recipients

Mathcounts

Discussion on how CSUN will not host Mathcounts next year
Action: Rudy to ask Chaminade if they will host MathCounts
Action: Rudy to ask Viewpoint if they will host MathCounts

Treasurer's report

Action: Marek to look into whether we can get checks for free because we are a 501c(3)
Action: Jackie to send Sonja the treasurer's report
Action: Sonja to calculate a cost per person for the banquet
Adobe didn't charge us in May – it finally ended
Mailchimp also didn't charge us in May
Action: Sonja to check as to why Mailchimp did not charge us in May

Student Reps

Four scholarship recipients reached out to Connor as a response to his letter
Connor plans to set up a intro meeting with the students and the other young council members
Action: Connor to send Rudy a list of the students that reached out to him
Other student reps are taking finals right now
Plan to continue with the presentations that started last month
Rudy connected Dora D'Accardo (graduating UC Davis this week) with the Connors

Banquet

Participation in 2027

Aerojet/Rocketdyne is splitting into two
Tom is being proactive about ensuring that both companies will participate next year
Ken is encouraging his company to participate in both Huntsville and Los Angeles awards
Michael was encouraged to do the same

Discussion on Project of the Year

Tom reached out to NASA – his contact was excited at the time, but didn't get back to him
Action: Tom to follow up with his NASA contact

Discussion on paying with Paypal on the website

There are some Lockheed people who want to purchase reprints
Reprint of a team award is \$200
Reprint of a certificate is \$10
Action: Sonja to send Stephen the information he needs to make Paypal buttons
Action: Stephen to create Paypal buttons to purchase reprints
Board reiterated the need to be able to purchase ads on the website

Governance

No progress

Correspondence

Thank you letter from Aspen Flatt, Palm Desert HS

Action: Jackie to scan thank you note and send Stephen

Action: Rudy to forward the thank you emails he has received

Website / Facebook / email

Newsletter

Connor D. and Stephen met for breakfast and started crafting a newsletter

Want to use it as a vehicle for highlighting small and mid-sized companies

Connor has been talking to Skydweller

Newsletter will include sponsorship levels

Stephen needs the Mailchimp password

Talking about making a sales and marketing group and having meetings

Jackie said he could use the Board meeting zoom number,

He has to check with her to make sure there is no conflict with other meetings

Good and Welfare

Asked if anyone had information about Jerry

Jackie's husband got promoted at Accenture

When Marek was vacationing in Poland, he took a jaunt to Rome

New Business

Meeting adjourned at 9:39 pm

Next meeting: July 14, 2026