

Engineer's Council Board meeting
September 9, 2025

In person: **Jackie Zev (Secretary), Marek Barylak (Treasurer), Ken Davis, Sonja Domazet, Michael Yao, Connor Reyes,**

Online: **Noelle Saccoccio (Vice President), Tom Tarn, Anthony Castellanis, Connor Davainis**

Meeting started 7:10pm

Action items from the past Board meetings

Action items from the August Board meeting

~~Christopher to generate a list of companies we should contact to buy ads~~

~~Christopher to generate a sample award from the PDF Stephen sends him using a printer in Glendale~~

Jackie to investigate why the numbers look so good this year

~~Jackie to send contact information for Sequoia research to Sonja~~

~~Jackie to send details about the AAUW SFV meeting where the Tech Trek girls will be speaking to the council~~

Ken to send Stephen contact information for another Thank you

~~Marek to delete items under Charitable Activities that we no longer support~~

~~Marek to fill in UCLA amount~~

Marek to move financial documents to our server

~~Marek to reinvoice ASQ for \$1000~~

Marek/Michael to send missing invoices (007D, Stephen's Ad, etc.)

~~Michael to contact UCSD about buying an ad—~~ provided contact to Stephen

~~Michael to generate a list of tool vendors we should contact to buy ads—~~

Action: Michael to contact vendors about buying ads in the program book

~~Michael to provide contact information for AeroVironment to Stephen~~

Noelle to propose a bylaws change to say that we should analyze our finances every year

Sonja to send first call for nominations on October 1

Stephen to collaborate with Sonja about sending a call to major corporations for early purchase of table, ads, and donations (to use this year's budget)

Stephen to connect Paypal to the Bank account

Stephen to contact Boeing

Stephen to follow up with USC about early call for nominations

Stephen to look into Google hosting for Engineers' Council documents

Stephen to make it possible for people to pay for and upload an ad using a website

Stephen to print the Team certificates that need to be printed

Stephen to put the map of the schools with scholarship recipients on the website

Stephen to resend the email about the banquet content he sent several months ago

Stephen to send Christopher a PDF of one of the awards

Stephen to transfer funds from Paypal to Bank account

Action items from the June Board meeting

Stephen to send Ken instructions on how to access his EC email

Action items from the May Board meeting

~~Marek to add UCLA, High School, Stephen's ad, Ken's contribution, Marek's contribution~~

Stephen to use scholarships to pitch companies to support the STEM educator award

Ken to send Stephen the history of the STEM educator award

Sonja to tell Chris that he should submit a letter from a society of which he is a member

Stephen to create Bylaws wording authorizing Student representatives

Action items from the April Board meeting

~~Sonja to look up whom Dr. Singh nominated and confirm that we awarded his nominee~~

~~Sonja to determine the cost of the AR Huntsville awards and the 2 spare AR project awards given in LA~~

Stephen to collect and circulate all the banquet content

Stephen to come up with wording about pre-purchasing tables the Org reps can use as soon as the call for nominations goes out

Stephen to start a scholarship awardee CRM database

Action items from the February Board meeting

Stephen to write a letter to charities listed on letterhead requesting charitable giving support

Action items from the October Board meeting

Sonja to contact SWE about sponsoring Tech Trek - tabled

Action items from the April 2024 Board meeting

Sonja to connect with Tom WRT printing the team certificate

Ken to reframe awards that need reframing – reframed; some need to be shipped

Blevins to be shipped; Stephen to deal with another – still need to be shipped;

Expect to be done by the end of week

Sonja to follow up with Florida WRT charitable giving

Minutes – accepted as written

Treasurer's report

Action: Marek to add the 4th L3Harris invoice for \$1360

Action: Marek to invoice Stephen for a full page ad and add a line to the Treasurer's report

Action: Marek to send Bank Statements to Jackie in addition to Stephen

Action: Marek to roll \$15K from CD into a 10 month CD (expected rate 3.45APY)

Motion made to accept the treasurers' report - passed

Banquet

Action: Sonja to update nomination forms

Discussion on how we are going to ensure that nominators understand that they have a responsibility to cover the cost of the attendance

Call for nominations to go out on Oct. 1.

Discussion on whether to include Boeing in the call for nominations

Action: Sonja to send Noelle the Boeing people to whom we have sent past calls for nominations

Action: Noelle to review list and make recommendations

Discussion on Project of the Year – no ideas

Discussion on Goddard award. Tom to look into it

Discussion on Educator of the Year –

Action: Connor to engage Davis to see if they will participate

Charitable Giving

Tech Trek girls speaking Sept 20

2 EC members (Michael, Chryl) RSVP'd that they are coming (Sonja may also come)

Action: Rudy to submit a charitable giving budget

Discussion on whether to lower the amount below \$500 to be able to include more schools

Showed the two thank yous we received from scholarship recipients

We received a request for a scholarship for outside of California

Correspondence –

Website / Facebook / email

Good and Welfare

Marek's son got married

Julia had knee surgery and is doing well

Michael's wife started her ABSN program

Connor dislocated his shoulder; has an MRI on Thursday

Old Business:

New Business

Meeting adjourned at 8:48 pm

Next meeting: October 14, 2025