

Engineer's Council Board meeting
October 14, 2025

In person: Stephen Guine (President), Jackie Zev (Secretary), Marek Barylak (Treasurer), Sonja Domazet, Michael Yao, Connor Davainis

Online: Noelle Saccoccio (Vice President), Rudy Montalvo, Tom Tarn, Connor Reyes,

Meeting started 7:18pm

Action items from past Board meeting

Action items from the September meeting

Michael to contact vendors about buying ads in the program book

~~Marek to add the 4th L3Harris invoice for \$1360~~

~~Marek to invoice Stephen for a full page ad and add a line to the Treasurer's report~~

~~Marek to send Bank Statements to Jackie in addition to Stephen~~

~~Marek to roll \$15K from CD into a 10 month CD (expected rate 3.45APY)~~

~~Sonja to update nomination forms~~

~~Sonja to send Noelle the Boeing people to whom we have sent past calls for nominations – OBE~~

~~Noelle to review list and make recommendations~~

~~Connor R. to engage Davis to see if they will participate~~ – reached out to the Dean – encountered issues with contacting him, so reached out to College of Engineering directly; sent an email to set up a meeting to both General College of Engineering and also Mechanical & Aerospace Engineering

~~Rudy to submit a charitable giving budget~~

Action items from the August Board meeting

~~Jackie to investigate why the numbers look so good this year~~ – OBE

Ken to send Stephen contact information for another Thank you

~~Marek to move financial documents to our server – OBE – decided not to do that~~

~~Marek/Michael to send missing invoices (007D, Stephen's Ad, etc.)~~

Noelle to propose a bylaws change to say that we should analyze our finances every year

~~Sonja to send first call for nominations on October 1~~

Stephen to collaborate with Sonja about sending a call to major corporations for early purchase of table, ads, and donations (to use this year's budget)

~~Stephen to connect Paypal to the Bank account – sent Id & password to Marek~~

Action: Marek to connect Paypal to the Bank account –

Stephen to contact Boeing

~~Stephen to follow up with USC about early call for nominations~~

~~Stephen to look into Google hosting for Engineers' Council documents – not affordable~~

Stephen to make it possible for people to pay for and upload an ad using a website

Stephen to print the Team certificates that need to be printed –

has a printer and paper; needs certificates

Stephen to put the map of the schools with scholarship recipients on the website

~~Stephen to resend the email about the banquet content he sent several months ago – OBE~~

Stephen to send Christopher a PDF of one of the awards

~~Stephen to transfer funds from Paypal to Bank account~~

Action: Marek to transfer funds from Paypal to Bank account

Action items from the June Board meeting

~~Stephen to send Ken instructions on how to access his EC email~~

Action items from the May Board meeting

Stephen to use scholarships to pitch companies to support the STEM educator award

Ken to send Stephen the history of the STEM educator award

Sonja to tell Chris that he should submit a letter from a society of which he is a member

~~Stephen to create Bylaws wording authorizing Student representatives — assigned to Noelle~~

Action: Noelle to create Bylaws wording authorizing Student representatives

Action items from the April Board meeting

~~Sonya to look up whom Dr. Singh nominated and confirm that we awarded his nominee~~

Sonja to determine the cost of the AR Huntsville awards and the 2 spare AR project awards given in LA

~~Stephen to collect and circulate all the banquet content — OBE~~

Stephen to come up with wording about pre-purchasing tables the Org reps can use as soon as the call for nominations goes out

Stephen to start a scholarship awardee CRM database

Action items from the February Board meeting

Stephen to write a letter to charities listed on letterhead requesting charitable giving support

Action items from the April 2024 Board meeting

Sonja to connect with Tom WRT printing the team certificate

Ken to reframe awards that need reframing – reframed; some need to be shipped

Blevins to be shipped; Stephen to deal with another – still need to be shipped;

Action: Michael to reach out to Ken wrt the Blevins award

Sonja to follow up with Florida WRT charitable giving

Discussion on what we can do to not let action items go undone

Tom suggested that we report on action items from the oldest to the newest

Minutes – accepted as written

Treasurer's report

Action: Marek to generate a chart like the one on page three but showing annual numbers

Action: Marek to generate a prediction on banquet cost given a number of variables

Correction to report: page 4, column titles are incorrect

Treasurers report accepted as amended

Banquet

Tom met with Chryl to discuss how she can take over some of Tom's responsibilities

Sonja presented the timeline

Discussed additional steps that we are taking this year to ensure that the non-major organizations understand that they are responsible for purchasing seats

Action: Jackie to provide an inventory of frames

Action: Sonja to send timeline in both Project and PDF formats

Charitable Giving

Rudy presented draft budget

Discussion on going to \$300 scholarships and increasing the number of schools

Discussion on using the younger council members to do some mentoring or outreach to the scholarship recipients.

Action: Jackie to create a graph of scholarships per year since 2019

Motion made to approve the budgeted amounts as presented (including increase of Tech Trek to \$1300.) Motion passed unanimously.

AAUW-SFV had their annual meeting where the Tech Trek girls speak of their experience. Five EC members attended.

Action: Jackie to post video of the girls speaking to the AAUW-SFV website

Correspondence –

Website / Facebook / email

Good and Welfare

Michael invited everyone to a party at his house 3-7pm on Oct 25

Old Business:

Student Representatives

Connor R. pitched the Engineers' Council to a group of about 100 students at Davis.

Four have expressed interest in being a student rep.

Discussion on how we should involve them.

Connor suggested some sort of interview process.

Also suggested there should be some sort of student organization or initiative.

Connor to interview the students that contacted him

Action: Jackie to add "Student reps" to the list of agenda items

New Business

Meeting adjourned at 9:41 pm

Next meeting: