

Engineer's Council Board meeting

March 11, 2025

In person: Jackie Zev (Secretary), Marek Barylak (Treasurer), Ken Davis, Sonja Domazet

Online: Noelle Saccoccio (Vice President), Rudy Montalvo,

Meeting started 7:14 pm

Action items from the February Board meeting

~~Jackie to send Marek an email about the USC invoice~~

Stephen to write a letter to charities listed on letterhead requesting charitable giving support

~~Sonja to ask Eli to give numbers giving the participation of schools & individuals to Stephen~~

Action items from the January Board meeting

~~Board to discuss other ways to handle photos for the nomination packet at post-Banquet discussion~~

Stephen to add categories to the website

Action items from the November Board meeting

Stephen to send a letter to Dr. Singh

Action items from the October Board meeting

Sonja to contact SWE about sponsoring Tech Trek

Action items from the April Board meeting

Sonja to connect with Tom WRT printing the team certificate

Ken to reframe awards that need reframing – reframed; some need to be shipped

Blevins to be shipped; Stephen to deal with another – still need to be shipped; need two merit frames from storage

Sonja to follow up with Florida WRT charitable giving – tabled until after Banquet

Action items from the March Board meeting

~~Sonja to mention that the bar credit card acceptance was very slow to the Sheraton~~

Action items from the February Board meeting

Marek to pick out a trophy we can give out in the future

Minutes – accepted as distributed

Request to use strikethrough rather than green to indicate done items

Treasurer's report

Treasurer's report unavailable due to technical difficulties

Marek contacted LM about invoice;

need info from Sonya for audio-visual; (LM is sponsoring AV)

Invoices

Marek waiting for L3Harris to get back to him

CSUN has been invoiced

NG MS has been invoiced
Received money from JPL
Aerospace has paid already
Invoices in work – USC(19), UCLA(1), ASQ, William B. Johnson recipient(2)
Jackie thinks the principal paid

Action: Jackie to check her emails WRT whether the principal paid

Banquet

Sonja told the hotel to hold the date for next year (Feb 28)

Need to send in a deposit

Photographers left earlier than we would have liked

Banquet was over, but people still wanted pictures taken

Action: Stephen to let us know if the photographers checked in with Stephen before they left

Thoughts on the banquet

Ken thought Banquet was good

We got a lot of extras due to the event before ours being a really good event

Catering staff did a great job about turning over the room – clear that they had a good plan

Marek thought the microphone was bad

Not clear if it was us or the equipment

Marek would prefer that the after party was not in a room – too cramped

It was supposed to be in a larger room – might have been fine in the suite Stephen booked

The banquet ended earlier than planned

none of the major awardees spoke very long

Volunteers

would have liked more women

need to give more specific directions on what each volunteer should do

Ken noticed that, in general, the men who attended were not all that well-dressed

Didn't hear any negative comments about the bar

Some people might not have known to prepay for parking before the event starts

The prepay table is not available once the event starts

We should ask the hotel to set up the prepay table at the end of the registration table

Very impressed with what Connor said

Programs

Had 400 made; only had 350 people

We should put a program in whenever we ship an award

Survey

6 surveys received; 4 guests; nominator; nominee

Clearly had one disgruntled respondent

Quality of event scores ranged between 2-5; Low scores came from guests

Meals ranged between 3-5

Bar ranged between 4-5

Video rating was one 2, others were 4-5

Sound – everyone said “just right”

Photos – mostly they didn’t take photos

Attend again? 2 nos; rest yes or only if getting an award

How to Improve? Two guests said “too long”, “too many presenters”

Check-in

One issue occurred: an LM person brought two guests, but we thought she was only bringing one

Rob was able to rearrange things and made it work

After party

Getting a room saves us on the bar tab, but incurs the room cost

Nomination photos

L3 could not upload photos

They had to email photos to themselves and submit them from home

We should have Tom work with security to ensure that it isn’t an issue next year

We had an issue with lousy quality photos

Company reps need to be on top of the issue

Responsibility statement

Need to add a checkbox saying something along the lines

“I acknowledge that either my company or I will cover the cost of attendance”

Photos

Thought they were better than last year, but not as good as we would like

Charitable Giving

Rudy sent out an update

He hasn’t been able to remind the counselors like he usually does

Sent invitation to submit applications to 32 schools – more than usual

Got 21 “I got your email” responses from counselors

Has received 10 applications from 8 schools

We budgeted \$7500 –

if we only have 10 schools, can give higher scholarships

or can give more than one scholarship per school

or can hold money for next year

Application gave scholarship amount, so don’t want to increase amount

Only want to award more than one scholarship to a school if candidates are high caliber

Application deadline is Friday. Not planning to extend it

Sonja proposed

Removing the amount of the scholarship from the application (to give us more flexibility)

Considering lowering the amount (to be able to give out more scholarships)

Tech Trek

Branch deadline for sending in money is this Friday. San Fernando Valley money is in

Mathcounts

Rudy thought there might have been more girls attending this year than in past years

Talked about what Eli said at the banquet about the impact of a good coach

CSUN scholarship

Marek sent it in

Correspondence

Received notification from Northrop Grumman

We will be receiving a grant from Northrop Grumman because Stephen volunteers for us

Website / Facebook / email

none

Good and Welfare

Brought Rudy up to speed on Jerry

Old Business:

none

New Business:

None

Meeting adjourned: 9:34pm

Next Board meeting: Tues., April 8, 2025

Ken will be out of town