

Engineer's Council Board meeting

June 10, 2025

In person: **Jackie Zev (Secretary), Rudy Montalvo**, Ken Davis, Sonja Domazet, Michael Yao, Chyrl Yeats

Online: Stephen Guine (President), Tom Tarn, Connor Reyes, Anthony Castellanis

Meeting started 7:05 pm

Action items from the May Board meeting

Marek to move expense from E-4 to E-6

Marek to change ASQ amount from \$2000 to \$1400

Marek to add UCLA, High School, Stephen's ad, Ken's contribution, Marek's contribution

~~Stephen to draw a map — a map of this year's schools done~~

Action: Rudy to get a list of schools going back 5 (ish) years

Action: Jackie to draw a map of schools from Rudy's list

~~— Rudy to define # applications we will accept per school~~

Stephen to use scholarships to pitch companies to support the STEM educator award

Rudy to send photos of scholarship recipients to Stephen

He now has all the photos – still needs to send them

Ken to send Stephen the history of the STEM educator award

Stephen to write a thank you letter to the companies for their support

Connor to talk to his professor about creating a pipeline of student representatives.

He has a meeting tomorrow with his professor

Action: Connor to send us pictures of graduation

Sonja to tell Chris that he should submit a letter from a society of which he is a member

Stephen to create Bylaws wording authorizing Student representatives - started

Action items from the April Board meeting

Sonja to look up whom Dr. Singh nominated and confirm that we awarded his nominee

Sonja to determine the cost of the AR Huntsville awards and the 2 spare AR project awards given in LA

Stephen to collect and circulate all the banquet content - started

Stephen to come up with wording about pre-purchasing tables the Org reps can use as soon as the call for nominations goes out

Stephen to start a scholarship awardee CRM database

Stephen to send link to Connor so he can upload video

Needs to resend

Stephen to write a press release for the project that didn't attend

~~— Stephen to send Jackie the information she needs to update the email lists~~

Action items from the February Board meeting

Stephen to write a letter to charities listed on letterhead requesting charitable giving support -started, not completed; Sent out an email to Board requesting POCs; no response

Action items from the October Board meeting

Sonja to contact SWE about sponsoring Tech Trek

Action items from the April 2024 Board meeting

Sonja to connect with Tom WRT printing the team certificate

Ken to reframe awards that need reframing – reframed; some need to be shipped

Blevins to be shipped; Stephen to deal with another – still need to be shipped; need two merit frames from storage

frames given

Sonja to follow up with Florida WRT charitable giving

Minutes –

Minutes accepted as submitted

Treasurer's report –

Treasurers out of town – no treasurer's report

Charitable Giving

Scholarships

Action: Marek to send Stephen the range of check numbers for scholarship checks

Rudy has head shots for all the scholarship recipients

Discussion on what to do to ensure that San Fernando Valley schools receive scholarships

Where is the money coming from? Mostly San Fernando Valley, but also South Bay, Palmdale
The South Bay schools limit our presentation

South and West Torrance doesn't let us present

Redondo Union, they spoke on our behalf, but allowed us to be on stage during presentation

Discussion on the challenges of presenting to schools that are further away

Expect that we will not be doing more schools next year than this year (15)

Report on male/female ratio – 5 male/10 female

First time the number of women has been higher than the number of men

Discussion on limiting the number of applications from each school

Decided that limit should be 3

Discussion on reducing the scholarship amount so that we can reach more schools

Some opposition to reducing the amount below \$500

Rudy made a motion that we would redefine the scholarship process; Ken seconded

Motion passed

Mathcounts – no comment

Tech Trek – no comment

Banquet –

Next year's contract signed

Deposit submitted

Correspondence –

Stephen found his post office box key;

Action: Stephen to give his PO box key to Ken

Website / Facebook / email

Migrated Domain registrar to Blue Host

Still needs to update the whois database

Action: Stephen to send Ken instructions on how to access his EC email

Good and Welfare

Jackie's son got married

Old Business:

New Business

Action: Jackie to send out a reminder to do action items between meetings

Meeting adjourned at 8:05 pm

No July meeting

Next meeting: Aug 12, 2025