

Engineer's Council Board meeting

April 8, 2025

In person: Stephen Guine (President), Jackie Zev (Secretary), Sonja Domazet, Chyrl Yeats

Online: Noelle Saccoccio (Vice President), Rudy Montalvo, Tom Tarn, Bob Tarn, Michael Yao, Connor Reyes, Connor Davainis, Anthony Castellanis

Meeting started 7:19 pm

Action items from the March Board meeting

~~Jackie to check her emails WRT whether the principal paid~~

~~Stephen to let us know if the photographers checked in with Stephen before they left~~

Action items from the February Board meeting

Stephen to write a letter to charities listed on letterhead requesting charitable giving support -started, not completed; Sent out an email to Board requesting POCs; no response

Action items from the January Board meeting

~~Stephen to add categories for donations to the website; Looked into it, not cost effective. There is the ability to indicate a category in a note~~

Action items from the November Board meeting

~~Stephen to send a letter to Dr. Singh~~

Action: Sonya to look up whom Dr. Singh nominated and confirm that we awarded his nominee

Action items from the October Board meeting

Sonja to contact SWE about sponsoring Tech Trek

Action items from the April 2024 Board meeting

Sonja to connect with Tom WRT printing the team certificate

Ken to reframe awards that need reframing – reframed; some need to be shipped

Blevins to be shipped; Stephen to deal with another – still need to be shipped; need two merit frames from storage

Sonja to follow up with Florida WRT charitable giving

Action items from the February 2024 Board meeting

~~Marek to pick out a trophy we can give out in the future – OBE~~

Minutes – accepted as written

Treasurer's report – none due Marek's family circumstances

Banquet –

Finances

AV invoice only \$2150; usually \$10,000

AV is not from the hotel

We were generally happy with the AV

This year the ads covered the cost of the program

We don't have any outstanding balance with the hotel; our numbers were right on

Action: Sonja to get Tom the financial numbers he requested

Need to have organization reps request that companies buy

Sonja talked to Steve afterwards;

gave him compliments on how they turned around the room from the
Booked next year's banquet already

Feedback on the banquet

Tom thought it went as well as last year; maybe even better

Registration should have paper copies

Chyrl

Thought that they did a good job getting the food out

Liked the room layout

Thought the awardees were grateful to receive awards

Stephen

Thought it was fantastic

Stephen made a point to be available for pictures

Loved Connor's speech; like having Anthony at the end

consider having a page honoring them in the program

The noise level at the picture location was not a problem, due to having a speaker close by

Biggest complaint was that we didn't get the room for the afterparty we booked

Had issues transferring the file

Northrop was super happy – Stephen went around to greet all the Northrop people

Thought that the app we use for checkout worked well. Prep is very easy

Michael

Thought it was "truly amazing" – talked to several tables;

Agrees that the microphone was one-directional

Thought that the space station video was well-liked

Would be great if people who received scholarships could attend

Thought we should give awardees the ability to record a message

Thought there was about 10% of the program left afterwards on the tables

Marek has the box with the leftover programs

Connor Reyes

Need a way to deal with people who weren't in the app

Need runners that can track down org reps

Consider recording a short message from scholarship awardees and turning that into a video

Action: Sonja to send out the survey results

Action: Stephen to collect and circulate all the banquet content

Action: Stephen to come up with wording about pre-purchasing tables the Org reps can use as soon as the call for nominations goes out

Action: Stephen to start a scholarship awardee CRM database

Action: Stephen to send link to Conor so he can upload video

We should preset locations for pictures for the various companies

Announce them at the beginning and again at the end

Discussion on having an afterparty

Seemed like people wanted an after party

Discussed options for paying for it

Discussed where to have it – cash bar; studio room (can't bring our own alcohol); hotel room.

Can't stay in the banquet room past 10pm

Discussion on possible POY candidates for next year

Firefly (a private company) landed a lunar on the moon

Discussion on how we should handle awards for the people who didn't attend

Don't send it? Charge them a shipping fee and then send it?

Action: Stephen to write a press release for the project that didn't attend

Action: Jackie to figure out how many awards we would have to ship

Discussion on the award bubbling

Tom thought the paper was too thin – need heavier weight paper

We used to use cardstock; switched to photo paper

When we printed in the Valley the photo paper was fine .

Need to shop around to see if we can get a better price – on awards and also on programs

Which awards need to be redesigned?

Outstanding – need to fix the cut lines on the raw files

Teams & Futures are on white – could consider moving to a dark background

Charitable Giving

Scholarships

Rudy requested that Tom help print awards again this year

Rudy requested that Bob and Marie help with presenting scholarships

Action: Jackie to send Rudy the spreadsheet to use for evaluations

90 applications were submitted from 20 schools

Redondo Union sent 18 applications

Mathcounts

Stephen had asked Marek for a summary of MathCounts costs – about \$3000

Goal is to use this to solicit donations

We budgeted \$3500 this year

Costs have doubled – in part because participation has dramatically increased

Correspondence –

Website / Facebook / email

Stephen plans to donate his website/email costs

Stephen to send me my login for my Engineers' Council email

Stephen to send Jackie the information she needs to update the lists

Good and Welfare

Stephen retired

Marek's dad passed away

Old Business:

New Business

Chris Vigil requested to be on the board

Sonja put him in the program as a company rep

Would need to update bylaws to allow him to attend the FL meeting rather than the CA meeting

Meeting adjourned at 9:27 pm

Next meeting: May 13, 2025