

Engineer's Council Board meeting

Sept 10, 2024

In person: Stephen Guine (President), Jackie Zev (Secretary), Ken Davis, Sonja Domaset, Chryl Yeats, Connor Reyes, Michael Yao

Online: Rob Vermeland, Anthony Castellanis, Tom Tarn, Noelle Saccoccio (Vice President)

Meeting started 7:01

Action items from the August Board meeting

Marek to locate old invoices for Dr. Singh and send them to Stephen

Marek to update the "2024=\$7,191" cell

Stephen to create ad emails for the majors

Stephen to create ad emails that can be sent to industry

Stephen to write a request for sponsorship letter

Rudy to find out who the sponsors are for MathCounts

Rudy to find out how National provides direction to local chapters)

Jackie to send out location and date of the AAUW SFV Tech Trek meeting

Rudy to send out budget before the Sept meeting

Rudy to send Stephen email addresses of the 2024 scholarship winners

Stephen to reach out to other venues & ask them to send photos of past events

Rudy to ask MathCounts schools to send us team photos

Jackie to research whether we need to file the BOI

Action items from the July Board meeting

Stephen present the Engineers' Council to NG Space Leadership – on the calendar

Stephen to work on DS Leadership – on the calendar

Jackie to find out the requirements for Tech Trek Camp director and send to Stephen

Action items from the June Board meeting

Sonja to update the nomination forms -almost don

Bob to look into whether the high school on the CSUN campus could be used for MathCounts

Action items from emails between Board meetings

Stephen to add ITEA to the list of technical societies on the letterhead – done on website, not on letter head

Action items from the May Board meeting

Sonja to send Marek the email notifications that were sent to JPL

Ken to send Marek a receipt for sending the Artemis rewards to Huntsville

Sonja to send Marek the contract for the Sheraton

Stephen to write an email that we can use to start soliciting ads and promoting next year's event

Stephen to write an article that we can use to promote the event

Everyone to send Stephen three companies that aren't on our list already

Marek to ask IEEE if they will contribute to Mathcounts

Stephen to add Paypal/Venmo Links to website for Donations – in progress

Stephen to create a private link for people to pay with a credit card

Action items from the April Board meeting

Sonja to connect with Tom WRT printing the team certificate

Sonja to print the awards that need to be reprinted – 4 awards need reprinting; goal is to have them printed by October 1.

Ken to reframe awards that need reframing

Sonja to ask Sheraton about a hospitality suite – they have a hospitality suite; Stephen reserved it and will host the reception

Stephen to reach out the Hollywood Chamber of Commerce -

Stephen to start with last year's VIPs

Sonja to follow up with Florida WRT charitable giving

Action items from the March Board meeting

Marek to invoice Loyola Marymount (1 ticket)

Sonja to send list of volunteers that are not covered by a company to Marek - OBE

Marek to reimburse Sonja for Recchia engraving – Sonja to send Marek invoice first

Stephen to ask Sheraton marketing to buy an ad

Sonja to mention that the bar credit card acceptance was very slow to the Sheraton

Stephen to reach out to VPs and nominators with links to the gallery, invitation to nominate or advertise for next year's banquet early – almost there

Bob to meet with Eli to put together a grant proposal for the CSUN community engagement program for Mathcounts

Action items from the February Board meeting

Marek to pick out a trophy we can give out in the future

Action items from the October Board meeting that are still TBD

Stephen to "jazz up" website

Action items from June meeting that are still TBD

Sonja to reprint Bing Bing Lee's award along with others from 2024

Minutes – accepted as sent out

Treasurer's report

Action: Marek to remove Ray Straub from Paypal

Action: Stephen to get the name Sonja needs to reprint the team certificate

Action: Marek to open a new CD or a savings account that pays high interest

CIT Bank has 5% interest rates

Action: Marek to gather the invoices for Dr. Singh that are unpaid so that discussion can continue

Banquet

Nomination forms to be done by Friday

Discussion on Engineer of the Year.

Lockheed would have a potential candidate if the rotation came to them

Action: Sonja to create program schedule before the next Board Meeting

Discussion on the artwork.

Sonja would like to recruit someone else to do the artwork

There are issues with the proofing of the artwork

Michael offered to help

Plan is to send targeted emails with the call for nominations early next week

Action: Sonja to talk to Sheraton about the AV

Stephen showed pictures of the hospitality suite

Discussion on various company's participation in the 2025 banquet

L3 Harris

Lockheed – expected to be similar to last year

Boeing – there is some interest in renewing participation; no commitments yet

Noelle to try to get on the exec's calendar before the call for nominations goes out

Charitable Giving

All awardee's checks have been cashed

Tech Trek

AAUW is having their Tech Trek meeting where the girls talk about their experiences on Sept 21

Discussion on recording this meeting so that we can put clips on our website

Want to use that for promotion

Want companies to give us any cancellations for us to give to scholarship winners and Tech Trek

girls

Action: Stephen to coordinate recording the AAUW Tech Trek meeting

Rudy's proposed charitable giving budget

ENGINEERS' COUNCIL CHARITABLE

GIVING BUDGET 2025

draft

Event	Category	Request	Organization	Notes/ROI justification
College Scholarship Fund	College Award, CSUN	\$ 1,500.00	CSUN	Any Dept., One Student, Sonja/Bob T.
High School Scholarships	Senior Award	\$ 10,500.00	SFVEC	15 schools @ \$700 each. decrease of \$100 per scholarship. Rudy
MATHCOUNTS (T-Shirts)	Event Support	\$ 3,500.00	CSPE	Increase of \$500. Our NEW logo appears on T-Shirts?? Eli

Tech Trek	Middle School Award (girls)	\$ 1,200.00	AAUW-SFV	Support STEM Education for young girls. Jackie.
	Total	\$ 16,700.00		
Miscellaneous As Needed		\$ 1,000.00		

Total Budget Request	\$ 17,700.00
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\$1000 less than last year

Council was hesitant to approve more than the \$8000 we netted at last year's banquet
Suggested that we reduce scholarships to \$500 – would save \$3000
Ken moved that we approve a budget of \$10000 plus and action for all board members to solicit donations
Sonja Seconded
Approved unanimously
Correspondence - none

Website / Facebook / email

Action: Stephen to give Jackie access to email lists

Website

Stephen shared the revised website

In the process of scanning old programs

Keys to website to be held by webmaster and secretary

Discussion on Facebook, Instagram, and LinkedIn

Would be good for a Gen Zer to take on

Action: Michael to look into digital certification/awards for Engineers Council awards

Good and Welfare

Old Business:

BOI filling not required because non-profits are exempt

New Business

Action: Everyone to send Stephen their T-Shirt size

Meeting adjourned at 8:53 pm