Engineer's Council Board meeting
Oct 07, 2024

In person: Stephen Guine (President), Jackie Zev (Secretary), Marek Barylak (Treasurer), Ken Davis, Sonja Domazet, Chyrl Yeats, Michael Yao

Online: Tom Tarn, Noelle Saccoccio (Vice President), Bob Tarn, Rudy Montalvo, Anthony Castellanis,

Meeting started 7:07

Action items from the September Board meeting

Marek to remove Ray Straub from Paypal – in progress; email sent

Stephen to get the name Sonja needs to reprint the team certificate

Marek to open a new CD or a savings account that pays high interest

Marek to gather the invoices for Dr. Singh that are unpaid so that discussion can continue

Found one for 2021; discussion on whether there are others

Action: Marek to check on previous years for unpaid Ohio Aerospace Institute invoices

Sonja to create program schedule before the next Board Meeting

Action: Sonja to send program schedule to the Board

Sonja to talk to Sheraton about the AV

Stephen to coordinate recording the AAUW Tech Trek meeting – OBE

Action: Jackie to make recording accessible

Stephen to give Jackie access to email lists –

Action: Stephen to find out if that is possible

Everyone to send Stephen their T-Shirt size

Michael to look into digital certification/awards for Engineers Council awards –

LinkedIn does not have a feature; but if we want to promote our LinkedIn account there is a third party solution that integrates with LinkedIn

Credly - $7500/year for 2500 certificates

Accreditable - $960/year for 250 certificates

CertifyMe - $5/month for up to 50 certificates

Action: Michael to look further into CertifyMe

Discussion on how many certificates we would want – could be a lot

Discussion on creating an encrypted PDF that people could post on their LinkedIn account

Action items from the August Board meeting

Marek to locate old invoices for Dr. Singh and send them to Stephen

Marek to update the "2024=$7,191" cell

Stephen to create ad emails for the majors

Stephen to create ad emails that can be sent to industry

Stephen to write a request for sponsorship letter

Rudy to find out who the sponsors are for MathCounts – need to get a hold of Eli

Rudy to find out how National provides direction to local chapters – need to get info from Eli

Rudy to send Stephen email addresses of the 2024 scholarship winners

Action: Rudy to send Stephen email addresses of 2023 scholarship winners

Rudy to ask MathCounts schools to send us team photos – need info from Eli

Mathcounts has budgets to support the students, but nothing for chapters putting on event

Action: Rudy to write a letter to IEEE SFV section asking for $1500 to support Mathcounts

Action items from the July Board meeting

Stephen present the Engineers' Council to NG Space Leadership

Stephen to work on DS Leadership – on the calendar

Jackie to find out the requirements for Tech Trek Camp director and send to Stephen

Stephen sent it to Phyllis Marbach who just retired from Boeing and talked to her at INCOSE about it.

Action items from the June Board meeting

Sonja to update the nomination forms -almost done

Bob to look into whether the high school on the CSUN campus could be used for MathCounts - OBE

Action items from emails between Board meetings

Stephen to add ITEA to the list of technical societies on the letterhead – done on website, not on letter head

Action items from the May Board meeting

Sonja to send Marek the email notifications that were sent to JPL

Ken to send Marek a receipt for sending the Artemis rewards to Huntsville

Stephen to write an email that we can use to start soliciting ads and promoting next year's event - OBE

Stephen to write an article that we can use to promote the event

Everyone to send Stephen three companies that aren't on our list already

Marek to ask IEEE if they will contribute to Mathcounts – Action transferred to Rudy

Stephen to add Paypal/Venmo Links to website for Donations – need to fix the the Ray Straoub thing first

Action items from the April Board meeting

Sonja to connect with Tom WRT printing the team certificate

Sonja to print the awards that need to be reprinted – 4 awards need reprinting; goal is to have them printed by October 1.

Ken to reframe awards that need reframing – just got 2 awards; will get the other 2 in two weeks

Stephen to reach out the Hollywood Chamber of Commerce -

Stephen to start with last year's VIPs - OBE

Action: Stephen to send personalized call for nominations to VIPs

Sonja to follow up with Florida WRT charitable giving

Action items from the March Board meeting

Marek to invoice Loyola Marymount (1 ticket)

Action: Stephen to send Marek the information he needs to invoice Loyola Marymount

Marek to reimburse Sonja for Recchia engraving –

Action: Sonja to send Marek invoice for Recchia engraving

Stephen to ask Sheraton marketing to buy an ad

Sonja to mention that the bar credit card acceptance was very slow to the Sheraton

Stephen to reach out to VPs and nominators with links to the gallery, invitation to nominate or advertise for next year's banquet early – OBE

Bob to meet with Eli to put together a grant proposal for the CSUN community engagement program for Mathcounts – haven't met yet

Action: Sonja to send Bob Eli's number

Action items from the February Board meeting

Marek to pick out a trophy we can give out in the future

Action items from June meeting that are still TBD

Sonja to reprint Bing Bing Lee's award along with others from 2024

Minutes – accepted as corrected

Neither Ken nor Noelle got the minutes

Treasurer's report

Action: Marek to classify $685 and $211 as "website"

Action: Stephen to send invoices for $685 and $211 to Marek

Action: Marek to add a comment to the $336 saying $336 under Postage is annual fee for our address

Marek paid next year's insurance

Banquet

Call for nominations queued to go out 8am EDT tomorrow

Test messages went through

L3Harris emails updated

We expect some bounces because not some emails had changed

Forms have been updated; buttons are there

There is a button to purchase tickets, but there's no account linked to it

Action: Stephen to make it so that people can buy tickets

Calls will go out on Nov 5; Dec 3;

Nominations due on Dec 20

Sonja to email everyone the schedule

First Banquet meeting on Jan 7

Discussion on Project of the Year

Ken suggested Voyager –

Discussion on reaching out to CalTech about sponsorship

Discussion on changes to list of awards that need to be made on the website

Stephen updated already – no action

Charitable Giving

    All Scholarship checks cashed

    Budget

        Decided to go back to $500 scholarships

        Decided to take out the $1000 Miscellaneous

        Budget reduced to $13,700

        Discussion on how the amount allocated for Mathcounts was a $500 increase over last year

            Due to the increased number of students participating

    Motion made to accept revised budget – passed unanimously

    Mathcounts will be at CSUN at no cost to us

    Action: Sonja to contact SWE about sponsoring Tech Trek

    Action: Jackie to get a Tech Trek girl to speak at the next board meeting

Correspondence –

    Received a check from ASQ

    Received correspondence from insurance company

Website / Facebook / email

        Action: Tom to send Stephen a photo for the Goddard Award for the website

Good and Welfare

    None

Old Business:

        Call for Nominations is not going to anyone new

            Stephen to handle that separately

New Business

        Michael is working with Beckford on a Lego League robotics program

            Formed a 501(C)3 - "Tech Explorers Foundation"

            Not asking for money – could use volunteers

            Stephen said that if Michael wrote up a description,

                he would shop the idea for volunteering around at NG

Meeting adjourned at 9:39 pm

Next meeting: Tues., November 12