

The Engineers' Council  
Minutes of the Meeting of the Board of Directors  
The Valley Inn, Sherman Oaks, California  
Tuesday, May 11, 2010

**Attendance**

The meeting was attended by board members Ken Davis, Ray Straub, Chuck Olsefsky, Paul Landry, Bob Tarn, Charlie Volk, Marek Barylak, Jerry Kraim, Sonja Domazet, Bill Johnson (t/c), Stephen Guine, and Larry Dalton.

**Call to Order**

The meeting was called to order by President Charlie Volk at approximately 6:00 PM.

**Minutes of Previous Board Meeting**

Minutes of the April 6, 2010, meeting were approved as corrected. Correction was to note that a draft letter of appreciation to CSUN for their conference support had already been created and submitted by Narisa Chu to Conference Chair Sonja Domazet.

**Officer Election**

Ballots received by email and brought to this meeting were counted. The result was 7 votes unanimously electing the 2010-2011 council officers listed below.

- Kenneth G. Davis - President (1 year term)
- Sonja Domazet - Vice President (1 year term)
- Robert B. Tarn - Secretary (1 year term)
- Charles H. Volk - Treasurer (2 year term)

**Trustee Election**

Charles H. Volk, having completed 2 terms of office as President, was elected Trustee and Permanent Member of the Board.

**Treasurer's Report**

Treasurer Charlie Volk reviewed the council cash flow history, April final report, and May interim report. The Treasurer's Report was accepted.

**Charitable Giving Committee**

- Ray reviewed the status of High School Scholarships and presentation assignments.
- Ray Straub presented the CGC recommended budget for 2010-2011 (\$11,000 total).
- During discussion it was suggested that we ask CSUN for more information on the recipient of the scholarship grant to the CSUN Foundation.
- MathCounts shirts did not reflect the ASQ logo, despite their generous contribution. Jerry will ensure that any society that confirms their contribution by December 1 will have their logo on the shirts next year.
- Larry Dalton requested that we restore the Science Bowl contribution to \$1,000.
- The board accepted the goal of \$11,000 total, and the CGC took the action to re-prioritize the specific program allocations.

**Correspondence**

- Bob Tarn read a letter from the Chair of CSPE, Southern Chapters Council, re-appointing Jerry Kraim as their representative to the council. The board elected Jerry Kraim to a new 3-year term as Director-at-Large representing CSPE.
- Charlie Volk presented a letter of thanks from the CSUN Foundation for the scholarship grant from the council.

**Good and Welfare** - Nothing to report

### **Communications**

- Bob Tarn presented a copy of the AIAA San Fernando Pacific Section newsletter input regarding the EWeek Banquet. The newsletter highlights the 20 AIAA members who were recognized by the council at the banquet.
- Stephen Guine reminded us that INCOSE has not yet been added to our letterhead sidebar. Bob explained that the letterhead is updated every few years, and the request to add INCOSE was made after the latest update.

### **Webmaster**

- Ken Davis announced his plan to call a meeting of the webmasters for early June to discuss process improvement plans involving the web site.

### **Honors & Awards**

- Bob Tarn gave a status on his action to invite Gov. Arnold Schwarzenegger as Keynote Speaker. The letter of invitation was sent nearly a month ago, and there has been no response from his scheduler. Bob tried to contact the scheduler yesterday, but was unable to get through.
- Discussed alternative prospects for Keynote Speaker.
- “Entertainment Engineer of the Year Award” was suggested as a means to attract a Keynote Speaker.
- Discussed JPL participation and potential “Keppler Award” for JPL.

### **Banquet**

- The contract with the Sheraton has been signed and the deposit of \$3000 to secure our date for next year (February 26) has been paid.
- Discussed admission for the 2011 banquet. Charlie took the action to analyze various scenarios of attendance and possible admission increases to close the budget gap.
- Continued discussion from last month on recruiting additional societies to participate in banquet attendance and presentation of their major awards.
- Ken Davis suggested benchmarking the UCLA Engineering Alumni Association Awards Banquet. Bob Tarn will provide contact information to Ken (the Alumni Association president is Coretta Harris, who works for PWR Systems Engineering).
- Discussed strategies for getting Amgen participation.
- Paul Landry will call a Banquet Committee meeting for early June.

### **Conference**

- Sonja Domazet agreed to chair the Conference Committee again for 2011.
- Sonja will convene a Conference Committee meeting in June to discuss the proposed budget, and welcomes new members to the committee.
- Inviting companies to bring promotional “give-aways” for conference attendees was suggested.

The next Board of Directors meeting was scheduled for June 8.

The meeting was adjourned by President Charlie Volk at approximately 8:00 PM.

Respectfully submitted on 5/18/2010 by  
Robert B. Tarn, Trustee & Secretary

## **Standing Committees**

### *Executive Committee*

President	Charles Volk
Vice President	Kenneth Davis
Treasurer	Charles Volk
Trustee & Secretary	Robert Tarn
Trustee	Robert Budica
Trustee	Paul Landry
Trustee	Rick Ratcliffe

### *Honors & Awards Committee*

Chair	Kenneth Davis
Committee	Chuck Olsefsky, R. Ratcliffe, R. Tarn, T. Akpovi

### *Audit Committee*

Chair	C. Olsefsky
Committee	R. Tarn

### *Budget Committee*

Chair	Charles Volk
Committee	Executive Committee

## **Ad-hoc committees**

### *Banquet Committee*

Chair	Paul Landry
Committee	R. Tarn, K. Davis, L. Dalton, R. Roosta, Ramesh, R. Straub, S. Domazet, S. Guine, T. Akpovi, V. Moreno

### *Conference Committee*

Chair	Sonja Domazet
Committee	Ramesh, Chu, Barylak, Straub, Moreno

### *Charitable Giving Committee*

Chair	Ray Straub
Committee	N. Chu, K. Davis, J. Kraim, R. Tarn, C. Volk

### *Communications Committee*

Chair	Ken Davis
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### *By-Laws Committee*

Chair	Vice-President
Committee	Trustees

### *Good & Welfare Committee*

Chair	Chuck Olsefsky
Committee	M. Garland, W. Korp

### *Webmasters*

Chair	Robert Tarn
Vice Chair	W. Johnson

### *Awards Assembly Committee*

Chair	W. Johnson
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### *Keynote Speaker Committee*

Chair	C. Volk
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