

The Engineers' Council
Minutes of the Meeting of the Board of Directors
The Valley Inn, Sherman Oaks, California
Thursday, January 07, 2010

Attendance

The meeting was attended by board members Ken Davis, Larry Dalton, Ray Straub, Narissa Chu, Chuck Olsefsky, Dean S. K. Ramesh, Paul Landry, Stephen Guine, Tes Akpovi, Diane Kulisek (t/c), Bill Johnson (t/c), and Bob Tarn

Call to Order

The meeting was called to order by Vice-President Ken Davis at 6:01 PM.

Minutes of Previous Board Meeting

Minutes of the November 17 2009 meeting were approved without correction. Moved by Chuck Olsefsky, seconded by Ray Straub.

Treasurer's Report

Ken Davis presented to the Board the Treasurer's Report, emailed to him by Treasurer Charles Volk. The report was accepted as submitted. Moved by Dean S. K. Ramesh, seconded by Chuck Olsefsky.

Committee Review

H&A

- Due to an "IT" problem, voting by the members of the committee has not been completed yet. Ken expects completion in a couple of days, and will finish tallying the votes and email the results to all BOD members for approval.
- Ken described the new H&A online nomination system devised by Bob Tarn, says it works well, superior to past email & snail mail system, but has a couple of issues that need fine tuning.
- Ken described the new evaluation and voting system for the H&A committee designed by him, but said, as with nomination system, needs a bit of refinement. In describing the new system, Ken pointed out some of the new features which will invigorate the system, such as the make-up of the committee, including 7 members, 3 from the local aerospace companies, 3 from SMB's (small to medium sized businesses) and one member from academia. He also elaborated on the grading and weighting rubric, describing how it would enable a more robust, reliable, and accurate system of voting and approval of the many awards.
- Ken informed the BOD that there were a total of 98 nominations in all categories.
- Discussion was started regarding clarifying and elaborating the descriptions and requirements of the Distinguished Engineering Achievement Award and the Outstanding Engineering Achievement Merit Award so that there is no confusion in the future, and so that candidates are nominated for the appropriate award.
- Decided to cap the following award categories: Merits (32), Distinguished Engineer (9), Distinguished Educator (3).

Conference

- No report, but Narisa Chu and Dean S. K. Ramesh provided information on the panels of speakers provided from JPL (Narisa) and CSUN (Dean Ramesh). The morning session will be populated by speakers provided by JPL, and the afternoon session by CSUN.

Banquet

- Paul Landry reviewed concerns regarding the lack of a keynote speaker. He also touched on and reviewed the issues regarding last year's banquet that need to be resolved, if possible. Some of these were award photography queuing location, the lighting over the stage, the gap at the back of the stage, parking and egress, and meal ticket disbursement.
- Paul will coordinate with other officers in the executive committee regarding the keynote speaker.
- Paul announced the first meeting of the Banquet Committee on Tuesday, January 12, 2010

Awards Assembly

- Bill Johnson described the inventory currently at CSUN?, and proposed a list of items needed.
- Bill will order supplies as needed, and coordinate with Crystal Waters at CSUN regarding space to perform the assembly and store.
- Paul Landry will provide Bill with the order of presentation of the awards, so that he can arrange them accordingly.

Correspondence

- Bob introduced a letter from Sam Sarem of the Orange County Engineers Council requesting that we stop representing ourselves as the "The Engineers' Council". The Engineers' Council board is committed to do everything reasonable on our web site and other communications to make it crystal clear that we have no affiliation with the Orange County Engineers Council. Bill Johnson took action to reply to Sam.

Good & Welfare

All in attendance wished Larry Dalton the best outcome regarding his upcoming surgery. Larry informed the BOD that he would not be in attendance this year at the banquet, or at any meetings for the rest of the calendar year.

Web Site

- No report.

Next Meeting: TBD.

The meeting was adjourned by Vice-President Ken Davis at 8:16 PM.

Respectfully submitted on 3/14/2010 by:
Ray F. Straub, acting Secretary

Standing Committees

<i>Executive Committee</i>	President	Charles Volk
	Vice President	Kenneth Davis
	Treasurer	Charles Volk
	Trustee & Secretary	Robert Tarn
	Trustee	Robert Budica
	Trustee	Paul Landry
	Trustee	Rick Ratcliffe
<i>Honors & Awards Committee</i>	Chair	Kenneth Davis
	Committee	Chuck Olsefsky, R. Ratcliffe, R. Tarn, T. Akpovi
<i>Audit Committee</i>	Chair	C. Olsefsky
	Committee	R. Tarn
<i>Budget Committee</i>	Chair	Charles Volk
	Committee	Executive Committee

Ad-hoc committees

<i>Banquet Committee</i>	Chair	Paul Landry
	Committee	R. Tarn, K. Davis, L. Dalton, R. Roosta, Ramesh, R. Straub, S. Domazet, S. Guine, T. Akpovi, V. Moreno
<i>Conference Committee</i>	Chair	Sonja Domazet
	Committee	Ramesh, Chu, Barylak, Straub, Moreno
<i>Charitable Giving Committee</i>	Chair	Ray Straub
	Committee	R. Tarn, C. Volk, J. Kraim,
<i>Communications Committee</i>	Chair	Ken Davis
<i>By-Laws Committee</i>	Chair	Vice-President
	Committee	Trustees
<i>Good & Welfare Committee</i>	Chair	Chuck Olsefsky
	Committee	M. Garland, W. Korp
<i>Webmasters</i>	Chair	Robert Tarn
	Vice Chair	W. Johnson
<i>Awards Assembly Committee</i>	Chair	W. Johnson
<i>Keynote Speaker Committee</i>	Chair	C. Volk