

The Engineers' Council
Minutes of the Meeting of the Board of Directors
The Valley Inn, Sherman Oaks, California
Tuesday, February 2, 2010

Attendance

The meeting was attended by board members Ken Davis, Ray Straub, Chuck Olsefsky, S. K. Ramesh, Paul Landry, Tes Akpovi, Diane Kulisek (t/c), Bob Tarn, Charlie Volk, Marek Barylak, and Jerry Kraim.

Call to Order

The meeting was called to order by President Charlie Volk at 6:00 PM.

Minutes of Previous Board Meeting

Minutes of the January 7, 2010, meeting were approved as corrected. Corrections included addition of decision (under H&A) to cap Merit and Distinguished award categories, and corrections to Correspondence item, among minor typographical corrections.

Treasurer's Report

Treasurer Charlie Volk reviewed Accounts Receivable and Cash Flow, and presented January 2010 Treasurer's Report. The report was accepted as submitted.

Membership

Bob Tarn reported that he had received a letter of appointment of Bill Johnson from the presiding officer of the SME Chapters 234, 153, and 027. Paul Landry seconded the motion. Without the need for discussion the board unanimously elected Bill Johnson to a new 3-year term as Director-at-Large, representing SME.

Committee Review

H&A

- Ken Davis reported that 82 awards had been approved by the H&A Committee.
- The board discussed the issue of preparing certificates for project team members who will not be invited to the banquet. Ray Straub is willing to make them, but concern was expressed that it may get "out of hand", since we're not in the business of preparing recognition materials other than for our formal banquet event.
- Discussed nomination form updates for 2011. Bob Tarn will fix the problem that current form does not accept more than 2 characters for "Middle Initial", and some people want to use the full middle name. Ken Davis intends to propose major changes to the forms and system of completing them.
- Bob reported that Chuck Yeager has prepared a lithograph for presentation to Sean Tucker, in addition to the council award. The board agreed to allow the presentation at the banquet.
- Bob proposed presenting the "Single Shaft Turbopump" award at the Space Coast EWeek event in addition to our banquet in order to recognize more of the project team members. The board agreed to allow that.
- Paul presented a draft of the re-designed Skunk Works Award. The council logo will be added, and it was recommended the quote of Kelly Johnson be moved to the souvenir journal

page. Chuck noted that the original award was developed by Sherm Mullin, John Guarrera, and Chuck Olsefsky.

Keynote Speaker.

- Efforts continue to recruit a Keynote Speaker. Board decided that if current effort is not successful by 3PM the next day (Feb. 3), Paul Landry will be asked to invite the Skunk Works award recipient.
- Bob reported on the Feb. 4 Aero Club of Southern California dinner that he plans to attend, and asked if any other board member was interested in also attending.

Conference

- Sonja Domazet reported that all speaker slots are full.
- Sonja asked all board members to publicize the event with their society members. Bob presented the advertisements that have already gone out to all AIAA and IEEE members.

Banquet

- Paul Landry requested that all organizations submit their attendee list to him by COB Monday Feb. 15, indicating VIP attendees in the column designated for that.
- Parking lot egress will be advertized at the banquet.
- Ken has possession of the banner for the banquet room.
- Paul wants 2-3 volunteers for each large company to help with check-in. Volunteers need to be at the Sheraton by 5 PM.
- Next Banquet Committee meeting will be on Feb. 9, at the usual time and place.

Awards Assembly

- Ken reported that all required material is in hand.
- Bob reported that printed certificates may not be ready for the coming weekend (Feb. 6-7).

Good & Welfare

Chuck Olsefsky reported that Larry Dalton and Mike Garland are doing well.

Charitable Giving

- Intel Science & Engineering High School Fair in Santa Clarita needs judges (May 10-14).
- Mathcounts takes place at JPL on Feb. 27 at 9AM. Volunteers are needed.

Next Meeting: Early March.

The meeting was adjourned by President Charlie Volk at 7:50 PM.

Respectfully submitted on 3/3/2010 by
Robert B. Tarn, Trustee & Secretary

Standing Committees

<i>Executive Committee</i>	President	Charles Volk
	Vice President	Kenneth Davis
	Treasurer	Charles Volk
	Trustee & Secretary	Robert Tarn
	Trustee	Robert Budica
	Trustee	Paul Landry
	Trustee	Rick Ratcliffe
<i>Honors & Awards Committee</i>	Chair	Kenneth Davis
	Committee	Chuck Olsefsky, R. Ratcliffe, R. Tarn, T. Akpovi
<i>Audit Committee</i>	Chair	C. Olsefsky
	Committee	R. Tarn
<i>Budget Committee</i>	Chair	Charles Volk
	Committee	Executive Committee

Ad-hoc committees

<i>Banquet Committee</i>	Chair	Paul Landry
	Committee	R. Tarn, K. Davis, L. Dalton, R. Roosta, Ramesh, R. Straub, S. Domazet, S. Guine, T. Akpovi, V. Moreno
<i>Conference Committee</i>	Chair	Sonja Domazet
	Committee	Ramesh, Chu, Barylak, Straub, Moreno
<i>Charitable Giving Committee</i>	Chair	Ray Straub
	Committee	R. Tarn, C. Volk, J. Kraim,
<i>Communications Committee</i>	Chair	Ken Davis
<i>By-Laws Committee</i>	Chair	Vice-President
	Committee	Trustees
<i>Good & Welfare Committee</i>	Chair	Chuck Olsefsky
	Committee	M. Garland, W. Korp
<i>Webmasters</i>	Chair	Robert Tarn
	Vice Chair	W. Johnson
<i>Awards Assembly Committee</i>	Chair	W. Johnson
<i>Keynote Speaker Committee</i>	Chair	C. Volk