

The Engineers' Council
Minutes of the Meeting of the Board of Directors
The Valley Inn, Sherman Oaks, California
Tuesday, April 6, 2010

Attendance

The meeting was attended by board members Ken Davis, Ray Straub, Chuck Olsefsky, S. K. Ramesh, Paul Landry, Diane Kulisek (t/c), Bob Tarn, Charlie Volk, Marek Barylak, Jerry Kraim, Narisa Chu, Sonja Domazet, and Bill Johnson (t/c).

Call to Order

The meeting was called to order by President Charlie Volk at approximately 6:00 PM.

Minutes of Previous Board Meeting

Minutes of the February 2, 2010, meeting were approved as submitted.

Treasurer's Report

Treasurer Charlie Volk reviewed the council cash flow history, banquet and conference profit and loss, and Treasurer's Report for March. The report was accepted as submitted.

Membership

- Diane Kulisek was elected Director-at-Large (3 year term) representing ASQ.
- Nominations were made for the following officer positions for the 2010-2011 term.
 - President: Ken Davis
 - Vice-President: Sonja Domazet
 - Secretary: Bob Tarn
 - Treasurer: Charlie Volk
- There were no other nominations. The board decided that the Secretary will distribute the ballot for officer positions for a board vote by email. All board votes received by the Secretary via email directly from council directors will be tabulated at the next Board of Directors meeting. Directors may bring their ballot to the next meeting to be counted.

Banquet Recap & Lessons Learned

- Audio contractor will be asked to improve sound quality in the rear of the banquet room.
- We will ask the photographer to erect a backdrop in the VIP room and banquet room.
- We need a long table for awards staging and a podium for the "gatekeeper" in the VIP room.
- Presenters meeting before the banquet for review of agenda and rehearsal of readings/name pronunciations.
- Ken Davis gave an overview of banquet survey results. He'll put a final documentation of it together that can be shared with board members.

Honors & Awards Recap & Lessons Learned

- Need to buy award materials earlier, and buy extra.
- Awards notice / banquet invitations need to be sent out earlier, and have correct RSVP information.
- CSUN students were a great help with awards assembly this year. Get them involved again and line it up in advance.

- Consider frames for the individual project team member certificates.
- Resolve the problem with manila envelope showing in the project award photo's.
- Inviting participating societies to request presentation of some of their major awards at the banquet would be a good way to boost society participation in the banquet.

Conference Recap & Lessons Learned

- Narisa suggested a letter thanking JPL for their participation. Narisa has drafted the letter and provided it to Sonja, who will take it under consideration.
- We decided the conference was a success and will consider a repeat performance next year.

Committee Review

Keynote Speaker.

- Bob Tarn will approach a desired Keynote Speaker.

Charitable Giving

- Annual committee meeting is scheduled for May 4, at the Lamplighter Family Restaurant.

Correspondence

- Note from Loretta DiPeri Creighton, daughter of past council member Leo DePeri (deceased about 20 years ago). She mailed it with a large box of CSPE records that she had from her father. Nothing in the box was regarding the Engineers' Council (or SFVEC).
- Thank you from Mathcounts (Jerry Kraim) for council support this year.
- Package of EWeek materials from the Chicagoland Engineers Week event chairman. Bob sent a copy of our banquet journal to him.

The next Board of Directors meeting was scheduled for May 11.

The meeting was adjourned by President Charlie Volk at approximately 8:00 PM.

Respectfully submitted on 4/20/2010 by
Robert B. Tarn, Trustee & Secretary

Standing Committees

Executive Committee

President	Charles Volk
Vice President	Kenneth Davis
Treasurer	Charles Volk
Trustee & Secretary	Robert Tarn
Trustee	Robert Budica
Trustee	Paul Landry
Trustee	Rick Ratcliffe

Honors & Awards Committee

Chair	Kenneth Davis
Committee	Chuck Olsefsky, R. Ratcliffe, R. Tarn, T. Akpovi

Audit Committee

Chair	C. Olsefsky
Committee	R. Tarn

Budget Committee

Chair	Charles Volk
Committee	Executive Committee

Ad-hoc committees

Banquet Committee

Chair	Paul Landry
Committee	R. Tarn, K. Davis, L. Dalton, R. Roosta, Ramesh, R. Straub, S. Domazet, S. Guine, T. Akpovi, V. Moreno

Conference Committee

Chair	Sonja Domazet
Committee	Ramesh, Chu, Barylak, Straub, Moreno

Charitable Giving Committee

Chair	Ray Straub
Committee	R. Tarn, C. Volk, J. Kraim,

Communications Committee

Chair	Ken Davis
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By-Laws Committee

Chair	Vice-President
Committee	Trustees

Good & Welfare Committee

Chair	Chuck Olsefsky
Committee	M. Garland, W. Korp

Webmasters

Chair	Robert Tarn
Vice Chair	W. Johnson

Awards Assembly Committee

Chair	W. Johnson
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Keynote Speaker Committee

Chair	C. Volk
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