

The Engineers' Council  
Minutes of the Meeting of the Board of Directors  
The Valley Inn, Sherman Oaks, California  
Tuesday, October 27, 2009

**Attendance**

The meeting was attended by board members Charlie Volk, Marek Barylak, Ken Davis, Bob Tarn, Narisa Chu, Paul Landry, and Stephen Guine. Special guest Sydney Guine was in attendance.

**Call to Order**

The meeting was called to order by President Charles Volk at 6:01 PM.

**Minutes of Previous Board Meeting**

Minutes of the September 22 meeting were approved as corrected. Corrections included reference to third conference track on "Systems/Software", and several typographical errors and minor omissions.

**Treasurer's Report**

Charlie presented the Treasurer's Report for September 2010, which reflected renewal of the council's D&O insurance policy. The Treasurer's Report was accepted for audit.

**Committee Review**

Banquet

- Discussed progress of the Keynote Speaker ad-hoc committee. A letter of invitation has been presented to the DARPA Director, and we hope to learn in a week or two if it will be accepted.
- Discussed possible alternates, including Norm Augustine, and directors of the DOE and DOT. We decided to ask Bob Budica for suggestions of alternate Keynote Speakers.
- Discussed re-opened Sportsmen's Lodge Restaurant. It was agreed that inquiry should be made to see if it may be desirable to return there for the 2011 banquet. We presume that meal prices would increase due to significant remodeling investments.

H&A

- Ken discussed the award cap plan. He needs to see what is actually submitted before being able to make a final recommendation.
- Discussed improved nomination submittal process. We expect that it will cause no significant inconvenience to our major customers.
- We plan to send a reminder Call for Nominations this coming weekend, and hope that the conference page will be ready for inclusion.
- LMAC is working updates to the Kelly Johnson Award art, and expects them to be complete before the next board meeting.
- Charlie Volk will contact our Yeager Award honoree (Sean Tucker) to confirm his attendance.
- Ramin Roosta has a nominee for the John Guarrera Educator of the Year Award, from USC. It will be good for the council if we can attract banquet participation from that institution.
- Narisa Chu announced a pending nomination of the Dean of ITT Tech Institute (Harry Harrison) by the IEEE.

### Awards Assembly

- Bill Johnson and Ken Davis discussed existing inventory of awards assembly materials. We need to order more large eagle medallions, and will get a favorable price if we purchase a case (enough for approximately 5 years). It was decided that would be a good thing to do.
- Ken will provide a complete inventory of existing materials.
- CSUN appears to be available for assembly if we do not store materials there any longer than is necessary to complete the assembly process (Bill to confirm with Ramesh).

### Conference

- The Conference Committee will look at the conference page (<http://engineerscouncil.org/Conference>) to update existing TBD's, etc.
- Systems/Software track is full, but we still have speaker slots available in the Biotechnology and Alternate Energy tracks.
- CSUN has offered to host the conference again, with the specific location TBD. The council gratefully accepted that offer.

### Correspondence

- Letter of invitation sent to Sean D. Tucker for the Yeager Award (he has already responded through his staff, indicating his acceptance).
- Letter from LA County Science Fair soliciting judges for April 14-15 at the Pasadena Convention Center (note new location for 2010).
- Thank you letter from CSUN (Tammy Glenn Schwartz) for council scholarship program support.
- Thank you letters from CSUN scholarship recipients Brittany Abraham (2008) and Hamid Askarisobi (2009).

### Communications

- Ken discussed the status of his project to invitation the Apollo Astronauts to the 2010 banquet. He may be asking for help from David Scott.
- Bob Tarn took the action to approach Victoria Yeager regarding our intention to give special recognition to Chuck Yeager. Bob informed the council that Victoria has told him they will likely not be able to attend.

Webmaster: Bill has set up space on a test server for his committee's site redesign activity.

Next Meetings: November 17, December (date TBD), and January 5.

The meeting was adjourned by President Charles Volk at 7:35 PM.

Respectfully submitted on 10/28/2009

Robert B. Tarn, Trustee & Secretary

## **Standing Committees**

<i>Executive Committee</i>	President	Charles Volk
	Vice President	Kenneth Davis
	Treasurer	Charles Volk
	Trustee & Secretary	Robert Tarn
	Trustee	Robert Budica
	Trustee	Paul Landry
	Trustee	Rick Ratcliffe
<i>Honors &amp; Awards Committee</i>	Chair	Kenneth Davis
	Committee	Chuck Olsefsky, Rick Ratcliffe, Robert Tarn, Tess Akpovi
<i>Audit Committee</i>	Chair	Chuck Olsefsky
	Committee	Robert Tarn
<i>Budget Committee</i>	Chair	Charles Volk
	Committee	Executive Committee

## **Ad-hoc committees**

<i>Banquet Committee</i>	Chair	Paul Landry
	Committee	Robert Tarn, Ken Davis, Larry Dalton, Ramin Roosta, Ramesh, Ray Straub, Sonja Domazet, Stephen Guine, Tess Akpovi, Victor Moreno
<i>Conference Committee</i>	Chair	Sonja Domazet
	Committee	Ramesh, Chu, Barylak, Straub, Moreno
<i>Charitable Giving Committee</i>	Chair	Ray Straub
	Committee	Robert Tarn, Charles Volk, Larry Dalton, Jerry Kraim, Ken Futernick
<i>Communications Committee</i>	Chair	Ken Davis
<i>By-Laws Committee</i>	Chair	Vice-President
	Committee	Trustees
<i>Good &amp; Welfare Committee</i>	Chair	Chuck Olsefsky
	Committee	Mile Garland, Walt Korp
<i>Webmasters</i>	Chair	Robert Tarn
	Vice Chair	William Johnson
<i>Awards Assembly Committee</i>	Chair	William Johnson
<i>Keynote Speaker Committee</i>	Chair	Charles Volk