The Engineers' Council
Minutes of the Meeting of the Board of Directors

The Valley Inn, Sherman Oaks, California
Thursday, January 15, 2009

The meeting was attended by board members Bob Tarn, Charlie Volk, Ray Straub, Bill Johnson, Chuck Olsefsky, Sonja Domazet, Ken Davis, S. K. Ramesh, Varaz Shahmirian, Narisa Chu, Victor Moreno, Jerry Kraim, Tes Akpovi, and Paul Landry. Special guest was Dr. Ralph Mills (Small Manufacturers Institute).

Call to Order
The meeting was called to order by President Charles Volk at 6:05 PM.

Minutes of Previous Board Meeting
Minutes of the December 8, 2008, meeting were approved as corrected. Correction was to record Ramesh in attendance.

Treasurer's Report
Treasurer Charlie Volk reported that AIAA has paid for their table, and that NGAS has been invoiced. If enough of the larger organizations are able to pay for their admissions early, it will greatly assist the cash flow situation.

Correspondence
- Our initial letter to Col. Scott was returned as undeliverable by the USPS. Another address was received from another source, and the invitation was re-sent.
- An invitation to a NASA MSFC advanced design department head is being considered as backup.
- Bob Tarn conducted an inventory of award assembly materials in storage, and provided this inventory to the Award Assembly Committee Chair (Bill Johnson) on December 10.

Committees

<u>Good and Welfare</u> – Chuck Olsefsky
Mike Garland is doing well.

<u>Honors and Awards</u> – S. K. Ramesh
- The awards approved by the H&A Committee at its meetings over the past few days included 19 Projects, 34 Merits, and 15 Distinguished.
- There are two nominations pending further information requested by the committee.
- One award was not approved, based on lack of information regarding an engineering degree or background. Bob Tarn took the action to inform the nominator.
- Some nominations were received by the council mail server, but because of size limits, were not received by the key members of the H&A Committee, and were thus not considered at the H&A Committee meetings. These include virtually all of the NGC-IAS nominations, and one team nomination from JPL. Actions were taken to get those nominations into the hands of the H&A Committee.

- Nominations have been received and approved for the Yeager, Northrop, Goddard, and Guarrera awards. Bob Tarn took the action to confirm the Guarrera recipient will attend the banquet.
- Paul Landry reported that a nomination is forthcoming for the Kelly Johnson award, and submitted a late Project nomination from LMAC.
- Given the number of outstanding nominations (pending, recently "discovered" on the email server, etc.), Ramesh asked the committee be given until Jan. 23 to complete its work.

Awards Assembly Committee – Bill Johnson

- Bob Tarn will retrieve the Omni from the 2008 EOY (Kincaid).

Conference – Sonja Domazet

- Sonja Domazet distributed the conference agenda. There will be 3 sessions: BioTech, Clean Energy, and NanoTech.
- Speaker slots are nearly filled. Arrangements for food, student discount price, and capacity of the room was discussed.
- Sonja is making flyers to advertise the conference.

Charitable Giving – Ray Straub

- Dr. Ralph Mills discussed activities that he is involved in to promote science and engineering careers, and mentor students, and where he needs volunteer help.
  - Westec 10th Student Summit will have 700 student participants.
  - Westec Career Days
  - Statewide Conference
- Bill Johnson discussed the Century Club need for judges for this weekend (Jan. 17-18).
- Jerry Kraim announced that Mathcounts will take place at the CSUN Satellite Student Union on February 21.

The meeting was adjourned by President Charles Volk at 8:36 PM.

Respectfully submitted on 1/19/2009 by:
Robert B. Tarn, Trustee & Secretary

A certified copy of these minutes, with attachments, is located in the Book of Minutes and kept in possession of the Secretary. A copy will be provided on request and payment of a reasonable administrative fee (alternatively, you can buy his dinner at the next Board of Directors meeting).

Standing Committees

Executive Committee	President	Charles Volk
	Vice Pres.	Kenneth Davis
	Treasurer	Charles Volk
	Secretary	Robert Tarn
	Trustee	Paul Landry
Honors & Awards Committee	Chair	S. K. Ramesh
	Committee	Chuck Olsefsky, R. Ratcliffe, R. Tarn, T. Akpovi
Audit Committee	Chair	C. Olsefsky
	Committee	B. Tarn
Budget Committee	Treasurer, Executive Committee	

Ad-hoc committees:

Banquet Committee	Chair	Paul Landry
	Committee	B. Tarn, K. Davis, L. Dalton, R. Roosta, S. Ramesh, R. Straub, S. Domazet, S. Guine, T. Akpovi, V. Moreno
Conference Committee	Chair	Sonja Domazet
	Committee	S. K. Ramesh
Charitable Giving Committee	Chair	Ray Straub
	Committee	Bob Tarn, Chas Volk, Larry Dalton, Jerry Kraim, Ken Futernick
Communications Committee	Chair	Ken Davis
By-Law Committee	Chair	Vice-President
	Committee	Trustees
Good & Welfare Committee	Chair	C. Olsefsky
	Committee	M. Garland, W. Korp
Webmaster	Chair	Bob Tarn
	Vice Chair	Bill Johnson