

The Engineers' Council  
Minutes of the Meeting of the Board of Directors  
The Valley Inn, Sherman Oaks, California  
Tuesday, November 18 2008

The meeting was attended by board members Bob Tarn, Charlie Volk, Paul Landry, Ray Straub, Tes Akpovi, Bill Johnson (t/c), Jerry Kraim, Chuck Olsefsky, Sonja Domazet, and Stephen Guine. Special guests were Narisa Chu (IEEE), Varaz Shahmirian (Medtronic), and Victor Moreno (IEEE/JPL).

**Call to Order**

The meeting was called to order by President Charles Volk at 6:06 PM.

**Introductions**

Charlie introduced the special guests.

**Minutes of Previous Board Meeting**

Minutes of the October 14 2008 meeting were approved as corrected. Corrections were made to correct omission of the Treasurer's Report for Sept. 2008, the banquet meal pricing options, and other typographical errors.

**Treasurer's Report**

Treasurer Charlie Volk submitted the Oct. 2008 Treasurer's Report, which was accepted, noting that he had received the IEEE donation of \$250 for the MathCounts t-shirts. Bob Tarn will submit an invoice for the council telephone annual expense (which is attached to his family cell plan).

**Correspondence**

- Secretary Bob Tarn passed out copies of the newly printed council stationery.
- Discussed telephone messages received this month from Sam Sarem (Past President, OCEC). Sam is concerned that people looking for information about the OCEC eWeek events can confuse our web site with theirs. Our officers have reviewed our web site, and believe the site is very clear and distinct from the OCEC web site. Sam also expressed his appreciation that Bill Johnson is providing liaison between our two councils.

**Board Membership**

- Discussed status of Amgen participation in the council. Charlie will contact Raul Troncoso, Sr. Manager of Metrology/Instrumentation at Amgen to discuss his potential interest.

**Committees**

Charitable Giving – No report

Communications – No report

Good and Welfare – No report

Webmaster Report – No report

- Bob presented an invoice from our assistant webmaster for services through October.
- Bob will distribute the current roster (with email addresses) to board members.

- Discussed strange emails being submitted through the banquet reservation form. Bob took the action to implement an improved “SPAM” filter on the web site.

#### Honors and Awards – Chuck Olsefsky

- Discussed nominations received for Dr. Bhat (India), over the past several years.
- Bob proposed a board nomination for a Merit award, and will submit the nomination form.

#### Banquet – Paul Landry

- Paul is planning to have 2 Banquet Committee meetings in January, and 2 in February. Those, along with the regularly scheduled board meetings in December – February, should be sufficient for banquet planning and preparation.
- Paul will be recommending banquet invitation process improvements for 2009, and will have those recommendations at the December board meeting.
- The December board meeting will be used to make banquet committee assignments.
- Discussed keynote speaker. Bob received contact information for the Yeager award nominee, and will draft a letter requesting his attendance and service as keynote speaker.

#### Conference – Paul Landry

- Paul is working with Bob Budica and Dean Ramesh in trying to get speaker commitments. These need to get posted on the conference web page.
- Victor Moreno asked if we would consider two tracks, which we would if we had the speakers available to support that.
- Varez Shahmarian suggested a focus on medical devices technology, which we agreed to support if he could arrange for 5 speakers to support that (morning or afternoon half-day session).

#### Old Business

- Discussed Amgen participation. Charlie reported that he has received no response to his solicitations to Dr. Barylak.
- Ray Straub asked if he could invite Ralph Mills (Century Club, SMI, Robotics, High School mentoring) to a future board meeting. Charlie approved the invitation of Ralph Mills to the January BOD meeting.

#### Next Board Meeting – December 9 2008.

The meeting was adjourned by President Charles Volk at 8:00 PM.

Respectfully submitted on 11/19/2008 by:  
Robert B. Tarn, Trustee & Secretary

*A certified copy of these minutes, with attachments, is located in the Book of Minutes and kept in possession of the Secretary. A copy will be provided on request and payment of a reasonable administrative fee (alternatively, you can buy my dinner at the next Board of Directors meeting).*

## **Standing Committees**

Executive Committee	President	Charles Volk
	Vice Pres.	Kenneth Davis
	Treasurer	Charles Volk
	Secretary	Robert Tarn
	Trustee	Paul Landry
Honors & Awards Committee -	Chair	S. K. Ramesh
	Committee	Chuck Olsefsky, R. Ratcliffe
Audit Committee -	Chair	C. Olsefsky
	Committee	B. Tarn
Budget Committee -	Treasurer, Executive Committee	

## **Ad-hoc committees:**

Banquet/Conference Committee -	Chair	Paul Landry
	Committee	Bill Johnson, Bob Tarn, Larry Dalton, Ken Davis, Patrick Berbon, Ray Straub, Bob Budica
Charitable Giving Committee -	Chair	Ray Straub
	Committee	Bob Tarn, Chas Volk, Larry Dalton, Jerry Kram, Ken Futernick
Communications Committee -	Chair	Ken Davis
By-Law Committee -	Chair	Vice-President
	Committee	Trustees
Good & Welfare Committee -	Chair	C. Olsefsky
	Committee	M. Garland, W. Korp
Webmaster -	Chair	Bob Tarn
	Vice Chair	Bill Johnson