

The Engineers' Council  
Minutes of the Meeting of the Board of Directors

The Valley Inn, Sherman Oaks, California  
Tuesday, March 18, 2008

The meeting was attended by Jerry Kraim, Ray Straub, Paul Landry, Chuck Olsefsky, Bob Tarn, Charlie Volk, Larry Dalton, and Bill Johnson (T/C).

**Call to Order**

The meeting was called to order by Vice President Charlie Volk at 6:15 PM.

**Minutes of Previous Board Meeting**

Minutes of the February 12 meeting were approved as submitted by the Secretary. Charlie informed us that the IRS is strict that non-profit organizations produce minutes, and is glad that we have been very compliant with that requirement.

**Treasurer's Report**

The Treasurer's report was accepted as presented by Charlie Volk. The board resolved that Ray Straub should be reimbursed for his paper and ink expenses associated with production of the team member certificates.

**Correspondence**

Secretary Bob Tarn circulated two items of correspondence received recently.

- Thank you letter from the CSPE Chapter 15 for the Engineers' Council support of the local Mathcounts competition. Each participant received a t-shirt purchased by the council, and each of the teacher-coaches received a stipend of \$25 to defray classroom expenses.
- Resignation received via email from Jagadish Kariyappa, citing the difficulty in participating due to the distance of travel and time spent on the road. The board of directors voted to regretfully accept Jagadish's resignation, noting that his term of office had expired.

**Committees**

Audit – no report

It was noted that another member is needed to serve on this committee.

Charitable Giving

- Chairman Ray Straub distributed his list of schools for the high school scholarship program. There are 8 schools on his "short list"; they have been contacted and have received scholarship application forms. Should any of these schools not respond, Ray has many other schools that he could approach, including schools in Santa Clarita, Conejo Valley, Antelope Valley, and the San Fernando Valley. \$1,000 was moved from the conference budget to the high school scholarship budget, to be used at the chairman's discretion to fund up to 8 scholarships at \$500 each.
- There was a motion to add \$1,000 to the CSUN scholarship grant (bringing the total budget to \$2,000). The motion was tabled until the April BOD meeting.
- Ray discussed support of the upcoming LA County Science Fair (April 16-18). Volunteers are needed to represent the EC for selection of scholarship grants to project winners. The council plans to recognize two seniors (\$250 each), two juniors (\$250 each), and give the

science fair committee \$250 for general expenses. Ray needs the EC banner to be shipped to the science fair committee; Bob took the action to do this.

- The LADWP Science Bowl enjoyed participation by 233 students. The board resolved to provide a ½ page ad (gratis) for the science bowl project in the souvenir journal at the 2009 banquet.
- Ray announced a meeting of the Charitable Giving Committee on April 29, at the Lamplighter Family Restaurant (DeSoto and Nordhoff).

#### Banquet

- Paul Landry summarized the attendance at the 2008 banquet. There were 661 guaranteed to the restaurant, 635 meals served, and 642 paid admissions.
- Paul requested that the AIAA received a refund of 5 seats, which were used by him to seat other banquet attendees.
- The appearance of the facilities was discussed. Ray noted the absence of a podium banner.
- The board resolved that the pace of the recognition program was good.

#### Good and Welfare

- The board resolved to send a sympathy card to Ramesh, who is in India attending the funeral of his mother.
- Mike Garland is undergoing surgery to treat an abscess in his left leg at Northridge Hospital. The board resolved to send a fruit basket to the Garlands.
- The board resolved to present a gratuity to Cathy Robles (PWR), who helped the banquet committee with preparation of awards materials.

The meeting was adjourned by Charlie Volk at 7:45 PM.

Respectfully submitted by:  
Robert B. Tarn, Trustee & Secretary  
4/15/2008

## **Standing Committees**

Executive Committee	Chair	Patrick Berbon
	Past Chair	Paul Landry
	Vice Pres.	Chas. Volk
	Treasurer	Chas. Volk
	Secretary	Bob Tarn
Honors & Awards Committee -	Chair	S. K. Ramesh
	Committee	Chuck Olsefsky, R. Ratcliffe
Audit Committee -	Chair	C. Olsefsky
	Committee	B. Tarn
Budget Committee -		Treasurer, Executive Committee

## **Ad-hoc committees:**

Symposium Committee -	Chair	Ramin Roosta
	Committee	IEEE Chair <we need the name>, S. K. Ramesh
Charitable Giving Committee -	Chair	Ray Straub
	Committee	Bob Tarn, Chas Volk, Larry Dalton, Mike Garland, Jerry Kraim, Walt Korp, Ken Futernick
Communications Committee -	Chair	Ken Davis
	Committee	Ken Futernick
By-Law Committee -	Chair	Vice President
	Committee	Trustees
Banquet Committee -	Chair	P. Landry
	Committee	TBD
Good & Welfare Committee -	Chair	C. Olsefsky
	Committee	M. Garland, W. Korp
Webmaster	Chair	Bob Tarn
	Vice Chair	Bill Johnson