

The Engineers' Council
Minutes of the Meeting of the Board of Directors

The Valley Inn
Sherman Oaks

Tuesday, February 12th, 2008

The meeting was attended by Paul Landry, Ken Davis, Charles Volk, Jerry Kraim, Bill Johnson, Ray Straub, S. K. Ramesh, Stephen Guine, Bob Tarn, Chuck Olsefsky, Larry Dalton, and Ron Rogers (T/C).

Call to Order

The meeting was called to order by Trustee Paul Landry.

Minutes of Previous Board Meeting

Minutes of the January 22, 2008, meeting were approved as submitted by President Patrick Berbon.

Treasurer's Report – Charles Volk

Charlie Volk submitted the Treasurer's Report for January, as well as a Council Total Assets history chart for July, 2005, through January, 2008, and a budget status report as of this date. The Treasurer's Report was accepted for audit.

Correspondence – Bob Tarn

Bob Tarn submitted a memo received from the AIAA regarding Monroe High School teacher Lewis Chappelear, who started an engineering program. The board is interested in recognizing Mr. Chappelear next year.

Committees

Audit – no report

Good and Welfare

Paul welcomed Bob Tarn back from his recent medical leave of absence. Bob described his bout with endocarditis and open-heart surgery. He is glad to be back (and glad to be alive!).

Charitable Giving – Ray Straub

- High School Scholarship Program
 - The board needs a list of high schools that we intend to solicit scholarship nominations from.
 - Budget is for 6 scholarship awards of \$500 each
- Discussed LAUSD Science Bowl Support. As previously budgeted, funding was approved for student competitor recognition.
- Jerry Kraim thanked the council for its support to MathCounts, especially for the stipends for teachers who helped lead the project. This money will be used to defray their out-of-pocket expenses for educational materials.

Banquet – Paul Landry

- 76 awards will be presented, consisting of 29 Project, 15 Distinguished, 25 Merit, and 6 Major awards.
- Bob Tarn reported there was some trouble reproducing the right color scheme on the Project awards. All agreed this would not be a significant problem for this year.
- A/V Masters is scheduled to support the banquet.
- Discussed M/C assignments.
- Project award Team Leaders will not speak, in the interest of program time.
- Distinguished award recipients will be allowed brief acceptance remarks.
- Merit award recipients will remain on stage (alternating left and right of podium) until group picture is taken.
- Noted to be sure US flag is on the stage for opening ceremonies.
- CSUN student volunteers are needed at 2pm.
- Keynote speaker will be Gen. Gregory Martin, who will speak regarding “Where engineering is going for the future, from the procurement perspective.”
- Friday, February 15, is the RSVP deadline. The banquet guarantee has to be given to the restaurant.
- Decided to stay with assigned seating. All participating organizations will send their table assignment lists to Paul Landry, using the spreadsheet template he has distributed.
- Head table seating requirements are due to Paul Landry by Monday, February 18, by noon.
- Need list of Project award team members being invited to banquet for production of team member certificates.

The meeting was adjourned by Paul Landry.

Respectfully submitted by:

Robert B. Tarn, Trustee & Secretary

March 12, 2008

Standing Committees

Executive Committee	Chair	Patrick Berbon
	Past Chair	Paul Landry
	Vice Pres.	Chas. Volk
	Treasurer	Chas. Volk
	Secretary	Bob Tarn
Honors & Awards Committee -	Chair	S. K. Ramesh
	Committee	Chuck Olsefsky, R. Ratcliffe
Audit Committee -	Chair	C. Olsefsky
	Committee	B. Tarn
Budget Committee -		Treasurer, Executive Committee

Ad-hoc committees:

Symposium Committee -	Chair	Ramin Roosta
	Committee	IEEE Chair <we need the name>, S. K. Ramesh
Charitable Giving Committee -	Chair	Ray Straub
	Committee	Bob Tarn, Chas Volk, Larry Dalton, Mike Garland, Jerry Kraim, Walt Korp, Ken Futernick
Communications Committee -	Chair	Ken Davis
	Committee	Ken Futernick
By-Law Committee -	Chair	Vice President
	Committee	Trustees
Banquet Committee -	Chair	P. Landry
	Committee	TBD
Good & Welfare Committee -	Chair	C. Olsefsky
	Committee	M. Garland, W. Korp
Webmaster	Chair	Bob Tarn
	Vice Chair	Bill Johnson