

The Engineers' Council
Minutes of the Meeting of the Board of Directors

The Valley Inn, Sherman Oaks, California
Wednesday, August 20, 2008

The meeting was attended by board members Bob Tarn, Charlie Volk, Ken Davis, Bob Budica, Paul Landry, and Chuck Olsefsky, and guest Marek Barylak (Amgen).

Call to Order

The meeting was called to order by President Charles Volk at 6:05 PM.

Minutes of Previous Board Meeting

Minutes of the June 24 2008 meeting were approved as submitted.

Board Membership

- Chuck Olsefsky introduced guest Marek Barylak, IEEE. Marek is an engineer with Amgen, and thinks his company may be interested in affiliating with us. Charlie offered to meet with the engineering leadership at Amgen to present information about the council and National Engineers Week. Marek took the action to set up a meeting for this purpose.
- Charlie distributed resumes of potential new board members Sonja Domazet (SWE) and Tes Akpovi (NSBE), it was noted that no appointment has been made by their societies; Charlie Volk took the action to advise them of this requirement.

Treasurer's Report

- Treasurer Charlie Volk distributed the monthly reports for June, July, and August (interim), final actuals for budget year 2008, 2008 banquet financial analysis, and the council historical assets chart (2003 to present). The Treasurer's report was accepted for audit.
- Charlie distributed a summary of board member responses to 2009 budget option questions, and a proposed 2008-2009 budget. A discussion of the proposed budget was held. In light of the necessity to change banquet venues for 2009 and the expected increase in banquet costs at the potential new facility, the board decided to increase the admission price to \$85/seat (from \$75/seat), and to eliminate the budget for attendee gifts. This is expected to result in negative cash flow of approximately \$6,000 for the year.

Correspondence

Items of correspondence were introduced.

- Thank you note from high school scholarship recipient Kristine Sommer.
- Banquet Speaker invitation from Charlie Volk to Major Nicole Malachowski.
- Informal correspondence between Secretary Bob Tarn and NSPE regarding the dates of National Engineers Week in 2009 and 2010. The board authorized Bob to write a formal letter of protest to the NSPE for the date being set prior to the week of George Washington's birthday.

Committees

Audit – No report.

Charitable Giving – No report

Good and Welfare

Chuck Olsefsky reported that Mike Garland is home, and that he and Marcella are doing well at their new assisted living facility in Thousand Oaks.

Webmaster Report

Bob reported that Martin Lin (Rocketdyne Graphics) is now helping with the web site updates.

By-Laws

Ken will review the by-laws for any rules relating to the number of delegates representing a single society.

Banquet & Conference

- Discussed issues related to the change in venue, process improvements, and keynote speaker search.
- Discovered that A/V expenses were inadvertently omitted in the proposed 2009 budget, although in-kind support for A/V from Lockheed Martin Avionics is included as income.
- Charlie said that 2009 budget amendments may be necessary.
- A one-day conference is still in the plan (break even expense/income assumed). The concept for the conference format is an AM session on general topics, and a PM session on nanotechnology topics.

Old Business – None

Ken will review the by-laws for any rules relating to the number of delegates representing a single society.

New Business – None

Ken will review the by-laws for any rules relating to the number of delegates representing a single society.

Next Board Meeting – 9/23/2008

The meeting was adjourned by President Charles Volk at 7:42 PM.

Respectfully submitted on 9/22/2008 by:

Robert B. Tarn, Trustee & Secretary

Corrected 9/24/2008

A certified copy of these minutes, with attachments, is located in the Book of Minutes and kept in possession of the Secretary. A copy will be provided on request, and payment of a reasonable administrative fee (alternatively, you can buy my dinner at the next Board of Directors meeting).

Standing Committees

Executive Committee	President	Charles Volk
	Vice Pres.	Kenneth Davis
	Treasurer	Charles Volk
	Secretary	Robert Tarn
	Trustee	Paul Landry
Honors & Awards Committee -	Chair	S. K. Ramesh
	Committee	Chuck Olsefsky, R. Ratcliffe
Audit Committee -	Chair	C. Olsefsky
	Committee	B. Tarn
Budget Committee -	Treasurer, Executive Committee	

Ad-hoc committees:

Banquet/Conference Committee -	Chair	Paul Landry
	Committee	Bill Johnson, Bob Tarn, Larry Dalton, Ken Davis, Patrick Berbon, Ray Straub, Bob Budica
Charitable Giving Committee -	Chair	Ray Straub
	Committee	Bob Tarn, Chas Volk, Larry Dalton, Jerry Kram, Ken Futernick
Communications Committee -	Chair	Ken Davis
By-Law Committee -	Chair	Vice-President
	Committee	Trustees
Good & Welfare Committee -	Chair	C. Olsefsky
	Committee	M. Garland, W. Korp
Webmaster -	Chair	Bob Tarn
	Vice Chair	Bill Johnson