

# The Engineers' Council Board of Directors Meeting Minutes

## Tuesday, 13 October 2015

**Location:** Lamplighter Restaurant, Chatsworth, CA  
**Time:** 6:00-8:00 PM

### Attendees:

Sonja Domazet, Eli Stiny, Stephen Guine, Marek Barylak, Paul Gill, Rudy Montalvo, Jackie Zev, Sharlene Katz, Thomas Tarn, Jerry Kraim, Charles Volk, and baby Maxwell Stiny 😊

- **Call to Order** – The meeting was called to order by Sonja Domazet at 6:02 P.M.
- **New in Attendance** – N/A
- **Minutes from September 15<sup>th</sup> Meeting** – **Motion** to accept September minutes with corrections made by Paul Landry and seconded by Sharlene Katz. **Motion passes.**
- **Treasurer's Report** – Charlie Volk attended to help the transition to Marek. Marek Barylak is our new Treasurer. Motion to accept the October Treasurer's Report made by Jackie Zev and seconded by Stephen Guine. Motion passes. Recommend having an evening meeting to perform Charlie's final audit. Those on the B of A account and those needing to be added all need to meet at the bank together to remove and add account access. Marek Barylak and Sonja Domazet need to be added to the account if not already on it. Charlie Volk will be removed from the account, and possibly others. Charlie explained how he sets up his spreadsheets (ex. a new spreadsheet at the beginning of the fiscal year). Award invoice has been submitted to Florida (\$1,103). Paul Gill will submit the other awards invoice for Aerojet Rocketdyne (Washington State and Sacramento – \$695).
- **Committee Reports:**
  - **Nominating Committee** – Nothing to report
  - **Honors & Awards**
    - The Awards nomination webpage is currently down and should be up by Monday, 10/19. Call for nominations will be sent out on Monday, 10/19. We will work with Bob to update the wording. For awards creation, instead of Ken doing practically all the work, we will have each company representative review the spelling of names, e-mail addresses, and wording for their respective awardees. Sonja will ask Ken if there are other certain tasks that he can farm out to the entire Council. Paul will send out spreadsheets sorted by company name. The key is to get the nomination forms accurate. Paul, for the future, would like to build the spreadsheet fields with Microsoft Access. Paul will make the spreadsheet master,

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the EC will make their fixes and recommendations, and then Paul will update and maintain the master spreadsheet.

### ○ Florida Banquet

- Paul Gill will ask FL how much they want to charge per person/table. Paul Gill went to FL for business and met with Florida. City governments would very much like to be recognized. Also look into academia. FL would like the EC to create awards again for them next year. FL would also like to create their own educator award as well as a major engineering recognition award to give out. They will be having a meeting in Florida next week. Discussed amount of support we would provide to FL for these awards. Decided that 3 people from FL, with one person acting as the focal point, are needed to help with awards selection in order for us to help them. Paul will make this request to FL.

### ○ California Banquet

- Discussed pricing for next year and decided to keep pricing at \$125/person and \$1,250/table. **Tentative CA Banquet meeting dates will be 1/19, 2/2, and 2/16.** We also plan to have a Banquet meeting in November (likely 11/17) to kick us off earlier, with Ken's inputs for us helping him create the awards. Paul requested to **make the January EC Board meeting on 1/5/2016 instead of 1/12** in order to have more time for working the awards after ratification. **The Council agreed to this date change.**

### ○ Charitable Giving

- Nothing new

### ○ Conference

- Call for abstracts expected to go out this Sunday. Marek sent out a survey asking for which date would be optimal to hold the conference. Sharlene looked into obtaining student pricing for a room at CSUN, but that is not an option.

### ○ Correspondence – No correspondence

- **Good & Welfare** – Chuck Olsefsky is not doing well at all after he recently had a fall. He is currently in the hospital and expects to be there for weeks. We wish him the best for his recovery. Members of the EC signed a “Get Well” card for Chuck.

### ○ Website – Updating the call for nominations

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- **Old Business** – N/A.
- **New Business** – “MailChimp” EC correspondence e-mail went out from Sonja. Over 400 people opened the correspondence. Since we are a 501(c)(3), The Sheraton should be able to waive certain tax charges, saving us money this year. **Action** for Paul Landry to look into the validity and amount of this “discount.”
- **Adjourned: 8:13 P.M.**
- **Next Meeting: 10 November 2015.**

### Action Item Summary

- **(New)** Remove and add names to the bank account to reflect our new Treasurer, Marek Barylak **(M. Barylak, S. Domazet, C. Volk)**
- **(New)** Find out how much Florida would like to charge per person for their Banquet **(P. Gill)**
- **(New)** Look into Sheraton discount by being a 501(c)(3) **(P. Landry)**
- Provide e-mail distribution list to Sonja Domazet **(B. Tarn)**
- Look into getting a cheaper conference room at CSUN **(S. Katz) - DONE**
- Obtain pertinent information from Florida **(P. Gill) - DONE**
- Provide feedback for wording of “Future Technology Leader” Award **(Council) - DONE**
- Submit a bill to Florida for the cost of the 2015 awards **(P. Gill) - DONE**
- Follow-up with Russ Joyner and Jim Maus from Aerojet Rocketdyne **(P. Gill)**
- Have a telecom with Florida to discuss degree of independence going forward **(Council)**
- Work with the director-at-large for their appointment letters if submitted ones have reached expiration **(S. Domazet)**