

# The Engineers' Council Board of Directors Meeting Minutes

## Tuesday, 09 December 2014

**Location:** Lamplighter Restaurant, Chatsworth, CA  
**Time:** 6:00-8:00 PM

### Attendees:

Marek Barylak, Sonja Domazet, Stephen Guine, Jerry Kraim, Paul Landry, Rudy Montalvo, Victor Moreno, Alan Podmore, Eli Stiny (via phone), Charlie Volk, (and baby Maxwell Stiny ☺ )

- **Call to Order** – The meeting was called to order by Sonja Domazet at 6:04 p.m.
- **New in attendance** – Alan Podmore representing Aerojet Rocketdyne (Chris Erickson was invited but not available to attend this evening).
- **Minutes from Previous Meeting** –
  - Vote on the minutes tabled for next meeting since team didn't have a chance to review them it time for the meeting.
- **Treasurer's Report** – Received payment from NGAS for 6 tables and 1 advertisement.
  - Motion to accept Treasure's report: P. Landry; seconded by J. Kraim – Motion passed.
- **Committee Reports:**
  - **Nominating Committee** – Ken Davis provided report via email since he is not able to attend tonight's meeting. To date, 16 nominations were received mostly from NGES and CSUN.
  - JPL will not have a Da Vinci nominee this year.
  - There will be no Yeager Award recipient.
  - Discussions on Engineer of the Year (EOY) candidate.
  - Discussions on representation from Boeing. Need T. Tarn to attend council/banquet meeting.
  - Discussions about organizing an E-Week committee/banquet in Seattle, WA area. This is a long range vision, and the EC would support. It would be similar to how WPB, FL was formed. If there is a strong interest from tech companies, societies, and organizations in the Seattle area, then The EC would support them and guide them in the process, same as it was with WPB, FL.
  - **Honors & Awards**
    - **Action Item:** EOY to be duplicated by Ken Davis and given to Stephen Guine for NGAS. (ongoing). It will be duplicated at the same time the new awards are being made.
  - **Florida Banquet** – Nothing new to report.
    - **Action Item:** K. Davis to invite C. Virgil to awards committee. \*Check with Ken if C. Virgil was added to the Award Committee distribution.
  - **California Banquet** –
    - Nothing new. Waiting on results from H&A Committee.
    - Reminder about the banquet committee meetings:
      - Board Meeting on Jan 13<sup>th</sup> and Feb 3<sup>rd</sup> (change to regular), 2015.

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- First Banquet Meeting is tentatively scheduled for Jan 27<sup>th</sup>; P. Landry to confirm.
- Banquet Meeting on Feb 10<sup>th</sup> and Feb 17<sup>th</sup>, 2015
  
- **Charitable Giving** –
  - **Old Action Item:** Check from L. Dalton IEEE still not received. C. Volk to follow up with L. Dalton.
  - **Old Action Item:** B. Tarn to add scholarship recipients to the EC website.
  - **New Action Item:** B. Tarn to provide dates/plan for Science Fair scholarship recipients.
  
- **Conference** –
  - Reminder: Feb 20<sup>th</sup> and the room is reserved at the Glendale Community College.
  - Call for abstracts was sent out.
  - **Action Item:** S. Guine to update website with info about the Conference.
  
- **Correspondence** –
  - S. Domazet replied to Sherman Mullin.
  
- **Good & Welfare** – Nothing to report.
  
- **Website** –
  - **Action Items:**
    - B. Tarn to add scholarship recipients to the website.
    - S. Guine to update website with info about the Conference.
  
- **Old Business** –
  - Bylaws committee: Davis, Guine, Katz, Landry, and Tarn
  - **Action Item:** S. Guine to send the redlined bylaws to committee for review.
  - **Action Item:** Domazet, Guine, Stiny to identify all missing minutes from the library and fill in the blanks with the minimum necessary information (meeting date/time/location, attendees, motions made and voting results) – Ongoing. S. Domazet provided some of the missing minutes. S. Guine to add them to the website.
  - 501(c)(3), K. Davis found old docs from R. Straub when Ray was working on it; Ken sent them to C. Volk.
  - S. Guine will look into purchasing photo backdrop banner for the banquet and, also, he will look into promo-items. Ideas for promo-items send to S. Guine.
  - S. Domazet to work with the dir-at-large for their appointment letters if submitted ones have reached expiration. (Per B. Tarn's report: Barylak 2011, Katz 2014, Kraim 2013, Moreno 2011, Olsefsky 2012, Montalvo (Feb 11 2014 Email from Ray Straub), Stiny (Mar 20 2013)).
  
- **Next Meeting: 13 January 2015.**
- **Adjourned (7:30 PM)**