

The Engineers' Council Board of Directors Meeting Minutes

Tuesday, 11 November 2014

Location: Lamplighter Restaurant, Chatsworth, CA
Time: 6:00-8:00 PM

Attendees:

Marek Barylak, Ken Davis, Sonja Domazet, Jerry Kraim, Sharlene Katz, Paul Landry, Rudy Montalvo, Eli Stiny (via phone), Bob Tarn
(and baby Maxwell Stiny ☺)

- **Call to Order** – The meeting was called to order by Sonja Domazet at 6:03 p.m.
- **Minutes from Previous Meeting** –
 - Motion to accept Meeting Minutes from Oct 14 meeting with any future changes: P. Landry; seconded by K. Davis. – Motion passed.
- **Treasurer's Report** – C. Volk on travel, no report submitted, nothing to report at this time.
- **Committee Reports:**
 - **Nominating Committee** – Nothing to report.
 - **Action Item:** Second call for nominations to be sent out by B. Tarn on Monday Nov 17th, followed by third call on Dec 1st.
 - **Action Item:** B. Tarn to send a copy to Marek Barylak.
 - **Honors & Awards**
 - **Action Item:** EOY to be duplicated by Ken Davies and given to Stephen Guine for NGAS. (ongoing)
 - **Florida Banquet** – Florida Banquet date is set for February 20th 2015. Cris Virgil is the representative.
 - **Action Item:** K. Davis to invite C. Virgil to awards committee.
 - **California Banquet** –
 - P. Landry is working on a list of past EC presidents.
 - P. Landry presented the following schedule for banquet committee meetings:
 - Board Meeting on Jan 13th and Feb 3rd (change to regular) 2015.
 - First Banquet Meeting is tentatively scheduled for Jan 27th P. Landry to confirm.
 - Banquet Meeting on Feb 10th and Feb 17th, 2015
 - Award certificates for team members to be printed by K. Davis, since R. Straub moved to AZ.
 - There will not be a keynote speaker in order to keep the program within the 4hr mark.
 - **Action Item:** S. Domazet to contact V. Moreno regarding JPL's representation and participation. Inquire whether JPL will have a nominee for the Da Vinci award. Discuss charitable giving options.

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- **Charitable Giving** –
 - **Old Action Item:** Check from L. Dalton IEEE still not received. C. Volk to follow up with L. Dalton.
 - **New Action Item:** B. Tarn to add scholarship recipients to the EC website.
- **Conference** –
 - Conference is moved to Feb 20th and the room is reserved at the Glendale Community College, in Los Angeles.
 - Call for abstracts was sent out.
 - Board is recommending that the conference topics are narrowed down to two.
 - R. Montalvo contact at Medtronics is willing to present at the conference. R. Montalvo to share the info with M. Barylak.
- **Correspondence** –
 - Received three letters.
 - S. Domazet to reply to Sherman Mullin.
- **Good & Welfare** – Nothing to report.
- **Website** –
 - **Action Item:** B. Tarn to add scholarship recipients to the website.
- **Old Business** –
 - Bylaws committee: Davis, Guine, Katz, Landry, and Tarn
 - **Action Item:** S. Guine to send the redlined bylaws to committee for review.
 - **Action Item:** Domazet, Guine, Stiny to identify all missing minutes from the library and fill in the blanks with the minimum necessary information (meeting date/time/location, attendees, motions made and voting results) – Ongoing. S. Domazet provided some of the missing minutes. S. Guine to add them to the website.
 - 501(c)(3), K. Davis found old docs from R. Straub when Ray was working on it; Ken sent them to C. Volk.
 - S. Guine will look into purchasing photo backdrop banner for the banquet and, also, he will look into promo-items. Ideas for promo-items send to S. Guine.
 - S. Domazet to work with the dir-at-large for their appointment letters if submitted ones have reached expiration. (Per B. Tarn's report: Barylak 2011, Katz 2014, Kraim 2013, Moreno 2011, Olsefsky 2012, Montalvo (Feb 11 2014 Email from Ray Straub), Stiny (get date from email) 2013).
- **Next Meeting: 09 December 2014.**
- **Adjourned (7:35 PM)**