

# The Engineers' Council Board of Directors Meeting Minutes

Tuesday, January 7<sup>th</sup>, 2014

**Location:** The Valley Inn Restaurant, Sherman Oaks, CA

**Time:** 6:00-8:00 PM

## Attendees:

Sonja Domazet, Ken Davis, Bob Tarn, Eli Stiny, Paul Landry, Larry Dalton, Charles Volk, Jerry Kraim, Rudolph Montalvo, Stephen Guine

- **Call to Order** – 6:06 PM by Sonja Domazet
- **Minutes from Previous Meeting** – 12/10/2013 Minutes distributed without adequate time for review. They will be voted on at the February Council Meeting. We want to ensure we have all Minutes from 2011 and 2012. See current action.
- **Treasurer's Report** – Submitted by Charles Volk. Motion to accept made by Paul Landry. Motion seconded by K. Davis. **Motion passes.** Boeing and NGAS both paid for 7 tables, with NGAS purchasing a full-page ad. Bob Tarn received reimbursement for last year's phone plan. The monthly cost for the Council's phone plan with Verizon increased from \$10/month to \$30/month. Stephen Guine will look into transferring the Council's phone number to a free Google plan. Larry Dalton, from the LADWP, requested a Council donation for the LADWP Science Bowl, which will be held on 2/22/2014 at 111 N. Hope St in downtown, Los Angeles. Bob Tarn motioned to donate \$500 to the Science Bowl. Seconded by Eli Stiny. **Motion passes.** We discussed having Larry Dalton represent the Council at the W. Palm Beach Banquet on 2/21/2014.
- **Committee Reports:**
  - **Nominating Committee** – Nothing to report
  - **Honors & Awards**
  - **Call for Nominations** – Received over 150 nominations so far. Some companies have submitted more nominations than they can support, so not all nominations will be accepted. There were no nominations for the Bill Johnson Award nor the Chuck Yeager Award this year.
  - **Florida Banquet** – Proceeding as planned. Received 9 merit nominations. There will be two STEM Educator Awards this year. All nominations are in, with 26 total awards this year. The Keynote Speaker will be the current national director of IAWA, Sandy Magnus.
  - **California Banquet** – B. Tarn has some updates to make to the list of societies with which the Council has association: Bob will add the Florida Engineering Society and the American Helicopter Society; there is no Council objection. For award signatures, the three signatures will be the Council President, Vice-President, and Awards Committee Chair. On printed awards, the Council logo will not have a white background but will instead use the same background of the award on which it is printed. Charlie Bolden and Janet Napolitano are both unavailable to be the keynote speaker (KS), so there will not be a KS this year. Advertising inputs (\$1,000 for a whole page) for the Journal are due 2/1/2014. Current meeting schedules:
    - Board meetings – 1/7 & 2/4
    - Banquet meetings – 1/21 (changed from 1/14), 1/28, & 2/11
  - **Charitable Giving** – Reference the Treasurer's Report section. Bob Tarn contacted all 10 high schools to make sure his contact list is current. The current plan is to ask the college counselors from each school to recommend 3 worthy individuals for a scholarship, and then The Council would decide on the winner.
  - **Conference** – Plan to schedule the Conference on 5/9 or 5/10, but that may conflict with Mother's Day. The preference is to schedule the conference on a Friday. Still need a venue and theme.

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- **Correspondence** – The Intel International Science and Engineering Fair (5/11 thru 5/16) is looking for support from the Engineers' Council.
- **Good & Welfare** – Chuck Olsefsky has temporarily moved to “The Village” on the east side of Corbin, about a half-mile north of Nordhoff. Visits would be appreciated.
- **Website** – The Banquet reservation form has been updated to prevent confusion.
- **Old Business** – Stephen Guine gave the Seal to Eli Stiny. Consider adding a new early-career award(s) for future Banquets. Sonja will be e-mailing Board Members individually to make sure their respective society endorsement letters are current.
- **New Business** – MATHCOUNTS Competition will be held at CSUN on Saturday, 2/15/2014. Volunteers are needed.
- **Adjournment (8:14 PM)**
- **Action Items (New and Old):**
  - (New) Look into transferring the Council's phone number from Verizon to a free Google phone (**S. Guine**)
  - E-mail Board Members to confirm their respective Society endorsement letters are current (**S. Domazet**)
  - Answer Stephen's e-mail and fill in the data on photos from previous Banquets (**Entire Council**)
  - List of directors who need to be reappointed. Bob to send Sonja the spreadsheet. Sonja to follow-up with directors. (**B.Tarn & S. Domazet**)
  - Review Federal Form 501(c)(3) application (**Entire Council**)
  - ✓ **Bring Seal to Eli Stiny (S. Guine)**
    - **Completed and closed**
  - Determine a date for the next technical conference and prepare a plan and budget (**M. Barylak**)
  - Create a form to obtain consent of scholarship winners to use their name and picture on the website beginning in 2014 (**K. Davis**)
  - If you want an e-mail inbox set up, e-mail Bob Tarn (**Entire Council**)
  - Revise the scholarship acceptance letter so that a guaranteed internship in the future does not sound implied (**R. Straub & B. Tarn**)
  - Make sure everyone on The Council has their own personal e-mail addresses (**B. Tarn**)
  - Determine which months' meeting Minutes are missing, and backfill them (**S. Guine & E. Stiny**)
  - Update certain pages on the website, including Charitable Giving (**B. Tarn**)
  - Update header on the stationery template (**B. Tarn & E. Stiny**)